



Beaver Emergency Services Commission

REGULAR MEETING

*Wednesday, February 14, 2018: 6:00 P.M.
Tofield Fire Hall Stn 1, Tofield AB*

COMMISSION members PRESENT at commencement:

Commissioner Kevin Smook, Beaver County Division 1
Commissioner Debora Dueck, Town of Tofield
Commissioner John Markel, Village of Holden
Commissioner Gene Hrabec, Beaver County Division 3
Commissioner Judy Acres, Town of Viking
Commissioner Dale Pederson, Beaver County Division 5
Commissioner Nik Lee, Village of Ryley

ADMINISTRATION members PRESENT at commencement:

Mike Hoffman, Regional Emergency Manager
Stefanie McNeill, Recorder

GUESTS PRESENT at commencement:

District Fire Chief Blair Ewasiuk, BESC Station #3, Holden
Assistant Chief Lynn Lebirk, BESC Station #1, Tofield
Assistant Chief Stan Yuha, BESC Station #1 Tofield
Firefighter Dan Hillyer, BESC Station #1, Tofield
District Fire Chief Terry Magnuson, BESC Station #2, Ryley
Lieutenant Weston Magnuson, BESC Station #2, Ryley
Training Coordinator David Seath, BESC Station #2, Ryley
Firefighter Wyatt Magnuson, BESC Station #2, Ryley
Firefighter Stephen Tweed, BESC Station #2, Ryley
Alternate Commissioner Jim Kallal, Beaver County Reeve
Brian Ducherer, On Behalf of a Private Citizen
Cindy Heslin, On Behalf of a Private Citizen
Nelson Dias, CPP Environmental

1) **CALL TO ORDER:**

Board Chairman Kevin Smook *called to order the Regular Meeting of Beaver Emergency Services Commission at 6:07 p.m. February 14, 2018 at the Tofield Fire Hall, Station #1, Tofield, AB.*

2) **ADDITIONS OR DELETIONS FROM THE AGENDA:**

- 2.1 - 4.2 - Follow-Up Action List
- 2.2 - 9.1 - Ryley Beaver County Committee

3) **ADOPTION OF AGENDA:**

18-009 MOVED BY *Commissioner Deb Dueck that the Beaver Emergency Services Commission adopt the Agenda as amended.*

CARRIED

4) **ADOPTION OF MINUTES:**

18-010 MOVED by *Commissioner Judy Acres that the Beaver Emergency Services Commission accept the January 10, 2017 Regular Meeting Minutes as amended.*

CARRIED

5) **DELEGATION:**

- 5.1 - Nelson Dias, CPP Environmental – BHI Presentation (15 Mins.)

6:47 pm Delegate Nelson Dias left the meeting

6) **FINANCIAL REPORTS:**

- 6.1 - 2017 Financial Reports
- 6.2 - January 2018 Financial Reports

18-011 MOVED by *Commissioner John Markel that the Beaver Emergency Services Commission accepts the 2017 Financial Report and January 2018 Financial Reports as presented.*

CARRIED



7) **RISK MANAGEMENT:**

- 7.1 - Safety Codes Violation - Verbal Update – Beaver Emergency Services Commission directs Administration to write a letter to the Office of the Fire Commissioner on direction of notifying the Public as a follow up action to Motion 18-005.

Beaver Emergency Services Commission directs Administration to correspond with the powers that be that control the Blackfoot Grazing Association and Ministik Bird Sanctuary expressing our concerns about the fire load and deadfall as a follow up action item.

8) **BUSINESS ARISING:**

- 8.1 - Firefighter Remuneration - Update - Beaver Emergency Services Commission directs Administration to how this will affect the budgets for all involved Municipalities, Beaver County and Beaver Emergency Services Commission as a follow up to Motion 18-006.

- 8.2 - RFD - Policy 1.3 - Board Reimbursement

18-012 Moved by Commissioner Gene Hrabec that Beaver Emergency Services Commission adopt Policy 1.3 with revisions.

Commissioner Chair - Smook requested a recorded vote.

*For
Commissioner Smook
Commissioner Dueck
Commissioner Acres
Commissioner Pederson
Commissioner Markel
Commissioner Lee
Commissioner Hrabec*

CARRIED

- 8.3 - RFD – By-Laws 5 – 2018 Review

18-013 Moved by Commissioner Judy Acres that Beaver Emergency Services Commission return By-Law 5-2018 to legal for detailed review along with current Policies to ensure consistency. Have legal to review Section 21.4 of By-Law to determine if we can bridge the gap between BESC and the ability to collect from user. Have legal review the Municipality Agreement with BESC By-Laws to ensure consistency.

CARRIED

7:23 pm Board Chair Kevin Smook called for a short recess

7:31 pm Board Chair reconvened the meeting

- 8.4 - Investigation Report – Nov 30, 2017 Incident – REM presented findings and recommendations based on those findings. Discussions were held following the presentation were BESC Commission received feedback from attendees. BESC Commission will have further discussions with Officers of BESC Departments in regards to this matter.

8:09 pm Board Chair Kevin Smook called for a short recess

8:15 pm Board Chair reconvened meeting

9) **NEW BUSINESS:**

9.1 – Ryley Beaver County Committee – Commissioner Gene Hrabec presented the BESC Commission with a list of concerns that the Ryley Beaver County Committee has in regards to the communication issues between Ryley Fire and BESC. They would like to start talks on a strategy for a super tanker to be a shared service for the whole County in case of a disaster at the Ryley Industrial area. This would include talking to Municipalities, County, BESC and private companies in regards to funding these plans.

10) **E.R.M.C. STRATEGIC PLAN UPDATE:** - The BESC Commissions has asked that the ERMC strategic plan be inserted into the Follow-Up Action List.

11) **REPORTS:**

11.1 - Commission Members – Commissioner Dale Pederson reported on a water study done to ensure that Beaver Emergency Services Commission Departments would have adequate water supplies to fulfill needs while on scenes. Chair Kevin Smook reported that there was a consultant looking at putting in a central truck fill station to boost water supply.

Chair Kevin Smook informed BESC Board and those in attendance that the Fire Smart presentation was not paid for by BESC but was funded by a grant that Strathcona County had received for a composting study that they did not use. So that funding was allocated to BHI for the Fire Smart study.

11.2 - Regional Emergency Manager Report – REM Mike Hoffman reported that there is a tentative Table Top Exercise booked for April 17, 2018 to practice the Emergency Response Plan (ERP). It will be approx. a 4 hour session at a location to be determined when the date is firmly set.

18-014 Moved by Commissioner Deb Dueck that Beaver Emergency Services Commission accept the Regional Emergency Manager Report as presented.

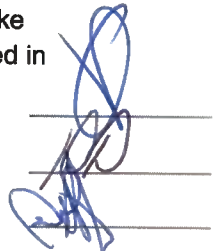
12) **CORRESPONDENCE:**

12.1 – Patronage Refund – REM Mike Hoffman presented to the Commission that BESC received \$137.95 from the AAMDC Patronage Refund.

12.2 – Ryley Fire Society – Training Coordinator David Seath presented a letter to the REM Mike Hoffman on February 2, 2018 pertaining to a training funding grant which BESC received in early 2018 through the Fire Services Training Program (FSTP).

Ryley Fire Society would like to know the amount that will be given to each Department through this grant funding.

Ryley Fire Society was wishing to know the amount of training dollars allotted for 2018 training. The total 2018 budget dollars allocated for Ryley Fire is \$5000.



12.3 - FSTP Grant Training Plan – REM Mike Hoffman present to the Commission that BESC received a grant of \$26,197 to go toward training for all departments. The Commission has requested that this be brought back to the March meeting for a motion.

18-015 Moved by Commissioner Deb Dueck the Beaver Emergency Services Commission receive and file the correspondence as presented.

CARRIED

8:54 pm Guest Attendees left the meeting

13) **“IN CAMERA”** - Personnel

18-016 Moved by Commissioner Gene Hrabec the Beaver Emergency Services Commission meet “In Camera” at 8:58 pm

CARRIED

18-017 Moved by Commissioner Gene Hrabec that Beaver Emergency Services Commission return to Regular Meeting at 10:01 pm

CARRIED

18-018 Moved by Commissioner Gene Hrabec that Beaver Emergency Services Commission host a Special meeting with the BESC Board, all BESC Fire Chiefs, Officers, and BESC Admin staff to discuss communication, training and SOG’s.

CARRIED

18-019 Moved by Commissioner Judy Acres that Beaver Emergency Services Commission seek legal direction pertaining to Facebook post.

CARRIED

14) **NEXT MEETING:**

6:00 P.M. Wednesday March 14, 2018 at the BESC Admin Office, Viking, AB.

18-020 Moved by Commissioner Deb Dueck that Beaver Emergency Services Commission change the March 14, 2018 Regular Meeting to March 21, 2018 at 6:00 pm at the BESC Admin Office in Viking, AB.

CARRIED

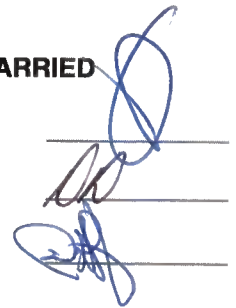
15) **ADJOURNMENT:**

18-021 MOVED by Chairman Kevin Smook that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.

Meeting adjourned at 10:10 p.m.

CARRIED

Chairman



Vice Chair Debra Duck

Regional Emergency Manager [Signature]

[Signature]