



## Beaver Emergency Services Commission

### **REGULAR BOARD MEETING**

*Wednesday, November 09, 2016: 6:15 P.M.*

*B.E.S.C. Office*

*Viking, AB*

COMMISSION members PRESENT at commencement:

Commissioner Debora Dueck, Town of Tofield  
Commissioner Peter Presley, Village of Ryley  
Commissioner Mark Giebelhaus, Village of Holden  
Commissioner Dale Collison, Beaver County Division 4  
Commissioner Arnold Hanson, Beaver County Division 5  
Alternate Commissioner Rod Hunter, Town of Viking  
Alternate Commissioner Sieko Scott, Beaver County Division 2

ADMINISTRATION present at commencement

Al Harvey, Interim C.A.O.  
Karyn Simmons, Recorder  
Diane Hanson, Administration

GUESTS present at commencement

District Fire Chief, B.E.S.C. Station 5 Viking, Kevin Fornal  
Mike Hoffman

#### **1. CALL TO ORDER:**

**Board Vice Chair Debora Dueck** *called to order the Regular Meeting of Beaver Emergency Services Commission at 6:15 p.m. November 09, 2016 at the B.E.S.C. Office in Viking, AB*

#### **2. ADDITIONS AND/OR DELETIONS TO THE AGENDA:**

Additions: none  
Deletions: none

**3. ADOPTION OF AGENDA:**

**16-888 *MOVED by*** Commissioner Mark Giebelhaus that the Beaver Emergency Services Commission adopt the Agenda as presented.

**CARRIED**

**4. DRAFT MINUTES OF SEPTEMBER 26, 2016 SPECIAL BUDGET MEETING:**

**16-889 *MOVED by*** Alternate Commissioner Rod Hunter that the Beaver Emergency Services Commission adopt the Minutes as presented.

**CARRIED**

**DRAFT MINUTES OF OCTOBER 12, 2016 REGULAR MEETING:**

**16-890 *MOVED by*** Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt the Minutes as presented.

**CARRIED**

**5. DELEGATION – none**

**6. FINANCIAL STATEMENTS**

**16-891 *MOVED by*** Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the October 2016 Financial Statements as presented.

**CARRIED**

**7. RISK MANAGEMENT**

*a.) Blackfoot/Beaverhill*

**16-892 *MOVED by*** Commissioner Debora Dueck that the Beaver Emergency Services Commission directs administration to arrange meetings with the Minister of Environment and Parks, the Assistant Deputy Ministers and M.L.A.s. Further, that step's for the firefighting process for the Blackfoot/Cooking Lake, Beaverhill, and Ministik Bird Sanctuary be incorporated into the S.O.G.'s/S.O.P.'s.

**CARRIED**

6:24 – Administration Hanson left the meeting

6:27 – Administration Hanson returned to the meeting

**8. ACTION LIST**

**16-893 MOVED by** *Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the Action List update as information.*

**CARRIED**

**9. BUSINESS ARISING**

**a) Appointment of Regional Emergency Manager**

**“IN CAMERA” – LABOR**

**16-894 MOVED by** *Alternate Commissioner Rod Hunter that the Beaver Emergency Services Commission meet “In Camera” at 6:36 p.m.*

**CARRIED**

*6:36 –DFC Fornal, Recorder Simmons, Interim CAO Harvey, Administration Hanson, and Guest Hoffman left the meeting*

**“OUT OF CAMERA” – LABOR**

**16-895 MOVED by** *Commissioner Peter Presley that the Beaver Emergency Services Commission return to the Regular Meeting at 6:55 p.m.*

**CARRIED**

*6:56 – DFC Fornal, Recorder Simmons, Interim CAO Harvey, Administration Hanson, and Guest Hoffman returned to the meeting*

**16-896 MOVED by** *Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the contract in principle and forward it to the candidate for review; to be discussed at a later date.*

**CARRIED**

**b) Iron Workshop**

**16-897 MOVED by** *Commissioner Debora Dueck that the Beaver Emergency Services Commission directs the Interim CAO to continue developing an action list for the Business Plan.*

**CARRIED**

**c) 2017 Budget**

**16-897 MOVED by** Commissioner Arnold Hanson that the Beaver Emergency Services Commission sets the date of November 29, 2016 at the Viking B.E.S.C. office at 6:00 p.m.as its next Budget meeting date; that the Beaver Emergency Services Commission directs administration to remind the chiefs of the deadline of November 16, 2016 to have their budget information to the office; and that the Beaver Emergency Services Commission directs administration to draft a working budget for 2017.

**CARRIED**

**10. NEW BUSINESS: None**

**11. STRATEGIC PLAN UPDATES - none**

**12. REPORTS**

- a) **Commission Member** – Vice Chair Debora Dueck reported that she, Commissioner Peter Presley, Chairman Kevin Smook, and Guest Mike Hoffman attended that Tofield Volunteer Fireman’s Ball. The fundraiser was very successful and funds were given to the Stollery for a specific piece of equipment for a specific unit.

7:44 –Alternate Commissioner Sieko Scott left the meeting

7:48 –Alternate Commissioner Sieko Scott returned to the meeting

7:50

- b) **Interim CAO – MFR program added to report**

**16-898 MOVED by** Commissioner Peter Presley that the Beaver Emergency Services Commission accept the report from the Interim CAO, as presented and direct administration to meet with fire chiefs and assist any stations who would like to join the MFR program.

**CARRIED**

**13. CORRESPONDENCE - None**

**14. “IN CAMERA” – LEGAL/LABOR - not required**

**15. NEXT MEETING:**

6:00 p.m. Wednesday December 14, 2016, BESC Station #3, Holden, AB

**16. MOTION TO ADJOURN:**

**16-899 *MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.***

**CARRIED**

Meeting adjourned the meeting at 8:03 p.m.

Chairman \_\_\_\_\_

Vice Chairman \_\_\_\_\_

Interim CAO \_\_\_\_\_