



Beaver Emergency Services Commission

REGULAR MEETING

Wednesday April 12, 2017: 6:00 P.M.

BESC Station #1, Tofield, AB

COMMISSION members PRESENT at commencement:

Commissioner Kevin Smook, Beaver County Division1, (Chairman)
Commissioner Debora Dueck, Town of Tofield (Vice Chair)
Commissioner Peter Presley, Village of Ryley
Commissioner Mark Giebelhaus, Village of Holden
Commissioner Dale Collison, Beaver County Division 4
Commissioner Judy Acres, Town of Viking
Commissioner Arnold Hanson, Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Mike Hoffman, Regional Emergency Manager
Karyn Simmons, Recorder

DELGATION PRESENT at commencement:

Tofield District Fire Chief Dave Oleksyn
Tofield Assistant Chief Scott Langille
Tofield Assistant Chief Stan Yuha
Tofield Lieutenant Bill Fawcett
Tofield Lieutenant Norm Martineau
Tofield Captain Devon McCharles
Tofield Captain Kevin Moos

GUESTS PRESENT at commencement:

Ryley District Fire Chief Julie Fraser
Ryley Fire Captain Terry Magneson
Ryley Firefighter Weston Magneson

1) **CALL TO ORDER:**

Board Chair Kevin Smook called to order the Regular Meeting of Beaver Emergency Services Commission at 6:02 p.m. April 12, 2017 at the BESC Station #1, Tofield, AB.

2) **ADDITIONS TO OR DELETIONS FROM THE AGENDA:**

Additions: 13 b) In Camera "Personnel"
5 b) Green Light
5 c) Rescue Equipment
8 d) Green Light Policy
Deletions: none

3) **ADOPTION OF AGENDA:**

17-981 MOVED BY Commissioner Judy Acres that the Beaver Emergency Services Commission adopt the Agenda as amended.

CARRIED

6:15 Assistant Chief Lynn Lebirk and Lieutenant Andrew Schmidt joined the meeting

4) **ADOPTION OF MINUTES:**

17-982 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission accept the March 08, 2017 Regular Meeting Minutes as presented.

CARRIED

5) **DELEGATIONS: Tofield Volunteer Fire Department**

- a) New Equipment
- b) Green light usage – received as information
- c) Rescue Equipment
- d) New Equipment – Combo unit

7:05 Chair called a short recess

7:32 Chair reconvened the meeting and thanked the Tofield Volunteer Fire Department for their presentation and the tour of the BESC Station #1

17-983 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission support the acquisition of a combo unit in principle, and request that the Tofield Volunteer Fire Department continue research regarding this unit.

CARRIED

6) **FINANCIAL REPORTS:**

- a) March 2017 Financial Reports

17-984 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission accept the March 2017 Financial Reports as presented.

CARRIED

- b) 2016 Auditor's Report Review

17-985 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission schedule a Special meeting with the Auditor along with a review of the Business Plan and the Apparatus Replacement Report. This Special meeting will be held Monday, April 24 at 7:00 p.m. in the Holden Village Offices at Holden, AB.

CARRIED

- 7) **RISK MANAGEMENT:** included in the R.E.M. report

8) **BUSINESS ARISING:**

- a) Policy 12.2 – Fee for Service

17-986 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt Policy 12.2 as presented.

CARRIED

- b) Business Plan Summary Review to date – received as information

- c) BESC Apparatus Replacement Report – received as information

- d) Green Light Policy

17-987 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission return the Green Light Policy to administration for further review.

CARRIED

8:42 - Delegates Chief Oleksyn, Captain Moos, Assistant Chief Langille, Assistant Chief Yuha, and Lieutenant Fawcett left the meeting.

9) **NEW BUSINESS:** no New Business

10) **E.R.M.C. STRATEGIC PLAN UPDATE:** received as information

11) **REPORTS:**

- a) Commission Members – none
- b) Regional Emergency Manager Report

12) **CORRESPONDENCE:** - none

9:03 - 5 minute Recess

Delegates Captain McCharles and Lieutenant Martineau, Guests Chief Fraser, Captain Magneson, and Lieutenant Magneson, and Recorder Simmons, left the meeting.

9:10 – meeting reconvened

13) **“IN CAMERA”**

17-989 MOVED by Commissioner Mark Giebelhaus that the Beaver Emergency Services Commission meet “In Camera” at 9:11 p.m.

CARRIED

9:24 REM Hoffman left the meeting

10:30 REM Hoffman returned to the meeting

“OUT OF CAMERA”

17-990 MOVED by Commissioner Judy Acres that the Beaver Emergency Services Commission return to the Regular Meeting at 10:50 p.m.

CARRIED

14) **NEXT MEETING:**

6:00 P.M. Wednesday, May 17, 2017 at BESC Headquarters, Viking, AB.

15) **ADJOURNMENT:**

17-991 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.

CARRIED

Meeting adjourned at 10:50 p.m.

Chairman _____

Vice Chair _____

Regional Emergency Manager _____