



## Beaver Emergency Services Commission

### **REGULAR MEETING**

*Wednesday January 11, 2017: 6:00 P.M.*

*BESC HQ - Viking*

COMMISSION members PRESENT at commencement:

Commissioner Kevin Smook, Beaver County Division 1, (Chairman)  
Commissioner Debora Dueck, Town of Tofield (Vice Chair)  
Commissioner Peter Presley, Village of Ryley  
Commissioner Mark Giebelhaus, Village of Holden  
Commissioner Dale Collison, Beaver County Division 4  
Commissioner Arnold Hanson, Beaver County Division 5  
Commissioner Judy Acres, Town of Viking

ADMINISTRATION present at commencement

Mike Hoffman, Regional Emergency Manager  
Diane Hanson, Recorder

GUEST: Viking Fire Chief Kevin Fornal

### **1. CALL TO ORDER:**

**Board Chair Kevin Smook** *called to order the Regular Meeting of Beaver Emergency Services Commission at 6:07 p.m. January 11, 2017 at B.E.S.C. Headquarters in Viking, AB.*

### **2. ADDITIONS AND/OR DELETIONS TO THE AGENDA:**

Additions: 10. New Business  
a.) current BESC – office space  
b.) access to documents  
c.) policy review discussions

Deletions: none

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. ADOPTION OF AGENDA:**

*17-928 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt the Agenda as amended.*

**CARRIED**

**4. ADOPTION OF MINUTES:**

*17-929 MOVED by Commissioner Deb Dueck that the Beaver Emergency Services Commission accept the December 14, 2016 Regular Meeting Minutes as amended.*

**CARRIED**

*17-930 MOVED by Commissioner Arnold Hanson that Beaver Emergency Services Commission accept the November 09, 2016 Organizational Meeting Minutes.*

**CARRIED**

**5. DELEGATIONS – FIRE CHIEF FRASER STATION 2**

Deferred to next meeting.

**6. FINANCIAL REPORTS**

*17-931 MOVED by Commissioner Judy Acres that the Beaver Emergency Services Commission accepts the December 2016 Financial Statements as presented.*

**CARRIED**

**7. RISK MANAGEMENT**

*17-932 MOVED by Commissioner Deb Dueck that the Beaver Emergency Services Commission direct administration request Providence and CN provide notification to Viking Fire through 911 dispatch of rail crossing blockage.*

*Further, request administration speak with both Providence and CN to guard against Providence and Cargill loading at the same time and some sort of penalty be issued if these measures are not followed.*

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**17-933 MOVED by** *Commissioner Dale Collison that the Beaver Emergency Services Commission request Beaver County to maintain Range Road 125 as an emergency access road during blockage of Range Road 130 for rail crossing.*

**CARRIED**

**8. R.E.M. ACTION LIST**

**17-934 MOVED by** *Commissioner Judy Acres that the Beaver Emergency Services Commission receive as information and review by the board for the next meeting.*

**CARRIED**

**9. BUSINESS ARISING**

**17-935 MOVED by** *Commissioner Peter Presley to table agenda item 2 c.) "Level of Service & Admin Fundraising" to next meeting. That administration send an invitation to Ryley Fire Chief to attend the next meeting and present to the board. Also, send invitation to Viking Fire Chief Fornal to attend.*

**CARRIED**

**10. NEW BUSINESS**

- a. Current B.E.S.C. – office space – information sharing
- b. Access to Documents

**17-936 MOVED by** *Commissioner Peter Presley that the Policy Advisor/CAO from Beaver County no longer have access to B.E.S.C. documents, files and records.*

**CARRIED**

- c. Policy Review Discussions

**17-937 MOVED by** *Commissioner Deb Dueck that Beaver Emergency Services Commission proceed with reviewing B.E.S.C. policies at each meeting.*

**CARRIED**

**11. E.R.M.C. STRATEGIC PLAN UPDATE – information**

**12. REPORTS**

- a. Commission Members
- b. Regional Emergency Manager Report

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**13. CORRESPONDENCE**

a. Enbridge Donation

8:48 p.m. – recess 10 minutes

8:50 p.m. – Fire Chief Kevin Fornal and Administration Hanson left the meeting

9:00 p.m. – reconvene

**14. “IN CAMERA”**

**17-938 MOVED by** *Commissioner Kevin Smook that the Beaver Emergency Services Commission meet “In Camera” at 9:00 p.m.*

**CARRIED**

**“OUT OF CAMERA”**

**17-939 MOVED by** *Commissioner Mark Giebelhaus that the Beaver Emergency Services Commission return to the Regular Meeting at 9:30 p.m.*

**CARRIED**

**17-940 MOVED by** *Commissioner Peter Presley that the Beaver Emergency Services Commission February 8, 2017 meeting be moved to February 15, 2017.*

**CARRIED**

**15. NEXT MEETING**

6:00 p.m. Wednesday February 15, 2017 at Village of Ryley Council Chambers.

**16. ADJOURNMENT**

**17-941 MOVED by** *Commissioner Peter Presley that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.*

**CARRIED**

Meeting adjourned at 9:30 p.m.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairman \_\_\_\_\_

Vice Chairman \_\_\_\_\_

Regional Emergency Manager \_\_\_\_\_