



Beaver Emergency Services Commission

REGULAR MEETING

Wednesday June 14, 2017: 6:00 P.M.
Kinsella Senior Centre, Kinsella, AB

COMMISSION members PRESENT at commencement:

Commissioner Debora Dueck, Town of Tofield (Vice Chair)
Alternate Commissioner, Sieko Scott, Beaver County Division 2
Commissioner Peter Presley, Village of Ryley
Commissioner Mark Giebelhaus, Village of Holden
Commissioner Judy Acres, Town of Viking
Commissioner Arnold Hanson, Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Mike Hoffman, Regional Emergency Manager
Karyn Simmons, Recorder

1) CALL TO ORDER:

Board Vice-Chair Debora Dueck called to order the Regular Meeting of Beaver Emergency Services Commission at 6:04 p.m. June 14, 2017 at the Kinsella Senior Centre, Kinsella, AB.

2) ADDITIONS TO OR DELETIONS FROM THE AGENDA:

Additions: 8 c) Personnel Unit
d) Dispatch

Deletions: none

3) **ADOPTION OF AGENDA:**

17-1013 MOVED BY *Commissioner Judy Acres that the Beaver Emergency Services Commission adopt the Agenda as amended.*

CARRIED

4) **ADOPTION OF MINUTES:**

17-1014 MOVED by *Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the May 17, 2017 Regular Meeting Minutes as presented.*

CARRIED

5) **DELEGATION:** none

6) **FINANCIAL REPORTS:**

a) May Financial Reports

17-1015 MOVED by *Commissioner Arnold Hanson that the Beaver Emergency Services Commission accepts the May 2017 Financial Reports as presented.*

CARRIED

b) Return funds to Emergency Operating Reserve from Capital Reserve.

17-1016 MOVED by *Commissioner Arnold Hanson that the Beaver Emergency Services Commission return funds to the Emergency Operating Reserve.*

CARRIED

c) Revise 2017 Budget - Remove Asset Reserve

17-1017 MOVED by *Commissioner Peter Presley that the Beaver Emergency Services Commission remove Asset Reserves – Vehicle & Equipment from the 2017 Budget*

CARRIED

7) **RISK MANAGEMENT:**

a) no change

8) **BUSINESS ARISING:**

a) Policies – Green Light By-Law

Authorizes volunteer firefighters to use flashing green lights in their vehicles

17-1018 MOVED by *Commissioner Peter Presley that the Bylaw No 1-2017 pass the first reading.*

CARRIED

17-1019 MOVED by *Commissioner Judy Acres that the Bylaw No 1-2017 pass the second reading.*

CARRIED

17-1020 MOVED by *Alternate Commissioner Sieko Scott that the Bylaw No 1-2017 proceed to the third reading at this meeting.*

CARRIED UNANIMOUSLY

17-1021 MOVED by *Commissioner Mark Giebelhaus that the Bylaw No 1-2017 pass the third reading.*

CARRIED

b) BESC Apparatus Replacement Report - discussion

6:28 p.m. - Commissioner Dale Collison, Beaver County Division 4 joined the meeting

c) Personnel Vehicle

17-1022 MOVED by *Commissioner Peter Presley that the Beaver Emergency Services Commission assign one of the BESC Personnel units to BESC Station #2, Ryley. It would be the Commission's choice of which of the two vehicles.*

Commissioner Presley requested a recorded vote.

For
Commissioner Presley

Against
Commissioner Dueck
Alternate Commissioner Scott
Commissioner Giebelhaus
Commissioner Acres
Commissioner Hanson
Commissioner Collison

DEFEATED

17-1023 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission directs the Regional Emergency Manager to approach the Ryley Fire Department regarding purchasing one of the Personnel vehicles from BESC.

CARRIED

d) Dispatch Issues - discussion

9) **NEW BUSINESS:**

a) Training Budget Discussion
– Board requests administration bring more information regarding practice and accounts payables cut offs along with any policies established regarding this.

b) Policy Reviews:

Policy 5 – General Holidays

17-1024 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission return the policy to administration to work with HR Team.

CARRIED

Policy 6 – Personnel Overtime

17-1025 MOVED by *Commissioner Peter Presley that the Beaver Emergency Services Commission return the policy to administration to work with HR Team.*

CARRIED

Policy 7 – Leave of Absence

17-1026 MOVED by *Commissioner Peter Presley that the Beaver Emergency Services Commission return the policy to administration to work with HR Team.*

CARRIED

Policy 8 – Association Dues

17-1027 MOVED by *Commissioner Judy Acres that the Beaver Emergency Services Commission adopt Policy 8.1 as presented.*

CARRIED

10) **E.R.M.C. STRATEGIC PLAN UPDATE:** - in progress

11) **REPORTS:**

- a) Commission Members – none
- b) Regional Emergency Manager Report

17-1028 MOVED by *Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the Regional Emergency Managers Report as presented.*

CARRIED

12) **CORRESPONDENCE:** - none

13) **“IN CAMERA”**

17-1029 MOVED by Commissioner Mark Giebelhaus that the Beaver Emergency Services Commission meet “In Camera” at 7:10 p.m.

CARRIED

17-1030 MOVED by Commissioner Judy Acres that the Beaver Emergency Services Commission return to the Regular Meeting at 7:25 p.m.

CARRIED

17-1031 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission direct administration to draft a policy regarding any future complaints and develop a process for handling them.

CARRIED

14) **NEXT MEETING:**

6:00 P.M. Thursday, July 6, 2017 at the BESC Headquarters in Viking, AB.

15) **ADJOURNMENT:**

17-1032 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.

CARRIED

Meeting adjourned at 7:26 p.m.

Chairman _____

Vice Chair _____

Regional Emergency Manager _____