



# Beaver Emergency Services Commission

## REGULAR MEETING

*Wednesday May 17, 2017: 6:00 P.M.*

*BESC Headquarters, Viking, AB*

COMMISSION members PRESENT at commencement:

Commissioner Kevin Smook, Beaver County Division 1, (Chairman)  
Commissioner Debora Dueck, Town of Tofield (Vice Chair)  
Commissioner Peter Presley, Village of Ryley  
Commissioner Mark Giebelhaus, Village of Holden  
Commissioner Dale Collison, Beaver County Division 4  
Alternate Commissioner Rod Hunter, Town of Viking  
Commissioner Arnold Hanson, Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Mike Hoffman, Regional Emergency Manager  
Karyn Simmons, Recorder

DELEGATION PRESENT at commencement:

Ryley District Fire Chief Julie Fraser  
Ryley Fire Captain Terry Magneson  
Ryley Lieutenant Weston Magneson  
Ryley Lieutenant Willis Reist

GUESTS PRESENT at commencement:

Viking District Fire Chief Kevin Fornal

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1) **CALL TO ORDER:**

**Board Chair Kevin Smook** called to order the Regular Meeting of Beaver Emergency Services Commission at 6:01p.m. May 17, 2017 at the BESC Headquarters, Viking, AB.

2) **ADDITIONS TO OR DELETIONS FROM THE AGENDA:**

Additions: 6 b) Asset Reserve Correction  
Deletions: none

3) **ADOPTION OF AGENDA:**

**17-998 MOVED BY** Commissioner Arnold Hanson that the Beaver Emergency Services Commission adopt the Agenda as amended.

**CARRIED**

4) **ADOPTION OF MINUTES:**

**17-999 MOVED by** Commissioner Debora Dueck that the Beaver Emergency Services Commission accept the April 12, 2017 Regular Meeting Minutes as presented.

**CARRIED**

**17-1000 MOVED by** Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the April 24, 2017 Special Meeting Minutes as presented.

**CARRIED**

5) **DELEGATION: Ryley Volunteer Fire Department**

Postponed to 7:00 p.m.

6) **FINANCIAL REPORTS:**

a) April 2017 Financial Reports

**17-1001 MOVED by** Commissioner Debora Dueck that the Beaver Emergency Services Commission accepts the April 2017 Financial Reports as presented.

**CARRIED**

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b) Asset Reserve Correction

**17-1002 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission omit both the 2016 and 1<sup>st</sup> quarter 2017 asset reserves totalling \$53,750.00.**

**CARRIED**

7) **RISK MANAGEMENT:**

a) Unharvested Crops – letter and policy mailer discussion

8) **BUSINESS ARISING:**

a) Policies – Green Light Policy

**17-1003 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission accept the Policy as information and direct administration to develop a Flashing Green Light By-Law for the next Regular Meeting.**

**CARRIED**

b) BESC Apparatus Replacement Report

**17-1004 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission recommend the R.E.M. Mike Hoffman present the BESC Replacement Report - Version 9 to the C.A.O.'s meeting next week.**

**CARRIED**

9) **NEW BUSINESS:**

a) Radio Communications

**17-1005 MOVED by Commissioner Debora Dueck that the Beaver Emergency Services Commission direct administration to move forward with Phase 1 of this proposal, and come back to a future meeting with more information regarding further costing information for Phase 2, if required.**

**CARRIED**

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**“IN CAMERA”**

**17-1006 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission meet “In Camera” at 7:00 p.m.**

**CARRIED**

7:00 p.m. Viking District Fire Chief Kevin Fornal left the meeting

**“OUT OF CAMERA”**

**17-1007 MOVED by Commissioner Peter Presley that the Beaver Emergency Services Commission return to the Regular Meeting at 7:55 p.m.**

**CARRIED**

7:55 p.m. – Ryley Delegation and BESC Recorder Simmons left the meeting

8:00 p.m. – Chair called a 5 minute recess

8:05 p.m., - Chair reconvened the regular meeting

8:05 p.m. – Delegation joined the meeting

Dennis Bird

Dale Mizera

Daryl Hollar

**“IN CAMERA”**

**17-1008 MOVED by Commissioner Kevin Smook that the Beaver Emergency Services Commission meet “In Camera” at 8:10 p.m.**

**CARRIED**

**“OUT OF CAMERA”**

**17-1009 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission return to the Regular Meeting at 9:00 p.m.**

**CARRIED**

**17-1010 MOVED by Commissioner Rod Hunter that the Beaver Emergency Services Commission provide a Letter of Intent to enter into a Commercial Lease Agreement with Dennis Bird, Dale Mizera, and Daryl Hollar.**

**CARRIED**

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9:00 p.m. Delegation left the meeting

10) **E.R.M.C. STRATEGIC PLAN UPDATE:**

11) **REPORTS:**

- a) Commission Members – none
- b) Regional Emergency Manager Report

12) **CORRESPONDENCE:**

a) Review of Telecom System Upgrade – Received as information. Further information is required. Request administration survey additional quotes and present the findings at the next meeting.

b) 20<sup>th</sup> Annual Viking Firefighters Golf Tournament

**17-1011 MOVED by Commissioner Arnold Hanson that the Beaver Emergency Services Commission support donation for sponsor of \$250.00 to the 20<sup>th</sup> Annual Viking Firefighters Golf Tournament Breakfast Commissioner Dale Collison and R.E.M. Mike Hoffman will attend to help cook the breakfast.**

**CARRIED**

13) **“IN CAMERA”**

14) **NEXT MEETING:**

6:00 P.M. Wednesday, June14, 2017 at the Kinsella Senior Centre, Kinsella, AB.

15) **ADJOURNMENT:**

**17-1012 MOVED by Commissioner Kevin Smook that the Beaver Emergency Services Commission adjourn the Regular Board Meeting.**

**CARRIED**

Meeting adjourned at 9:34 p.m.

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**Chairman** \_\_\_\_\_

**Vice Chair** \_\_\_\_\_

**Regional Emergency Manager** \_\_\_\_\_