



Beaver Emergency Services Commission

REGULAR BOARD MEETING

Wednesday, February 9, 2022: 6:00 -9:00 P.M.
BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec, Beaver County Division 3 –Virtual
Vice-Chair Debora Dueck, Town of Tofield- BESC Virtual
Commissioner Lionel Williams, Beaver County Division 1 –BESC Office
Alt Commissioner Milt MacGregor Village of Holden –BESC Office
Commissioner Dale Pederson, Beaver County Division 5 –BEC Office
Commissioner Nola Wood-Herrick, Village of Ryley–BESC Office
Commissioner Cindy Lefsrud, Town of Viking–BESC Office

ADMINISTRATION members PRESENT at commencement:

Allan Weiss, Regional Emergency Manager–BESC Office
Barb Lehman, Financial Assistant, –BESC Office
Sheila Lusk Administrative Assistant–BESC Office

GUESTS PRESENT at commencement:

Chaplin Dan Hillyer

1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:10 pm.

2) ADDITIONS OR DELETIONS FROM THE AGENDA:

Add 5.1 Tribute to Castor Firefighter Stephen Rayfield

3) ADOPTION OF AGENDA:

22- 015 MOVED by CM Wood-Herrick *that the Beaver Emergency Services Commission adopt the agenda as amended.*

CARRIED

4) **ADOPTION OF MINUTES:**

22-016 MOVED by VC Dueck *that the Beaver Emergency Services Commission accept the January 12, 2022 Regular Board Meeting Minutes as presented.*

CARRIED

22-017 MOVED by CM Lefsrud *that the Beaver Emergency Services Commission accept the January 20, 2022 Apparatus Plan Meeting Minutes as presented.*

CARRIED

5) **DELEGATION:**

Tribute to Firefighter Steven Rayfield of Castor. Chaplin Dan Hillyer read the Firefighters Prayer.

6) **FINANCIAL REPORTS:**

22-018 MOVED by VC Dueck *that the Beaver Emergency Services Commission accept the December 2021 Reconciliation Report as presented.*

CARRIED

22-019 MOVED by CM Woods Herrick *that the Beaver Emergency Services Commission accept January Reconciliation Report as presented.*

CARRIED

22-020 MOVED by Alt CM MacGregor *that the Beaver Emergency Services Commission accept January Financial Statements as presented.*

CARRIED

22-021 MOVED by CM Williams *that the Beaver Emergency Services Commission accept the 2022 Capital Budget as presented.*

CARRIED

Barb Lehman left the meeting at 6:32 pm

7) **RISK MANAGEMENT:**

7.1 Priorities List

Reviewed the priorities list

7.2 FUAL

Direction from the board

- Board members are to confirm with their municipalities whether their municipal development plans provide that Beaver Emergency Services Commission is to be advised of significant developments. Board members are to report back at the March 9, 2022 board meeting.

8) **OLD BUSINESS**

None

9) **NEW BUSINESS:**

9.1 RFD Fire Guardian Appointments

20-022 MOVED by CM Pederson *that Beaver Emergency Services Commission accept the recommendation and appoint the persons listed in the RFD as Fire Guardians effective March 1, 2022 until February 28, 2023 and that the meeting date on the RFD be changed from January 9, 2022 to February 9, 2022.*

CARRIED

9.2 RFD BESC Emergency Management Appointments

20-023 MOVED by Alt CM MacGregor that *Beaver Emergency Services Commission accept the recommendation and appoint the persons listed in the RFD and establish that the Emergency Management Agency consist of the DEM, five DDEMs and one director of the Board.*

CARRIED

Direction from the board

- The REM is to advise the CAOs their DDEM authority cannot be delegated.

9.3 Statistics

20-024 MOVED by CM Lefsrud that *Beaver Emergency Services Commission accept the statistics presentation as information.*

CARRIED

10) REPORTS:

10.1 Health & Safety Committee

No update

10.2 Personnel Committee

VC Dueck reported she recently sent a number of policies to each committee for review. The committees are to review the policies and bring any revisions back to the Board for approval. Reviews should be completed as soon as possible.

10.3 Policy Committee

10.3.1 Board of Directors Per Diem Policy #1.7

Direction from the board

- The Policy Committee is to update the policy and bring it back to the March 9, 2022 regular board meeting for approval.

10.4 Capital Purchases Committee

No update

10.5 REM Weiss Report

Reviewed the report

10.6 Communication Strategy and Upcoming Events

Reviewed the Upcoming Events document

11) CORRESPONDENCE:

None

12) CLOSED SESSION

22- 25 Moved by CM Pederson that *the Beaver Emergency Services Commission meet in Closed Session to discuss personnel services, FOIP section 23 Local Body Confidences, at 7:46 pm.*

CARRIED

22-26 Moved by CM Wood-Herrick that *the Beaver Emergency Services Commission come out of Closed Session at 8:13 pm.*

CARRIED

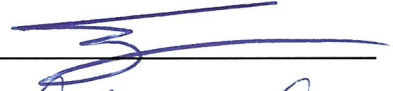
14) **NEXT MEETING:**

6:00 pm. Wednesday March 9, 2022 at the BESC office in Viking, Alberta or at the call of the Chair.

15) **ADJOURNMENT:**

Chair Hrabec adjourned the meeting at 8:13 pm.

Chair



Vice Chair



Regional Emergency Manager

