



Beaver Emergency Services Commission

REGULAR BOARD MEETING

Wednesday June 14 2023 6:00 P.M.

Beaver County Office Ryley Alberta

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec, Beaver County Division 3 – in person

Vice-Chair Cindy Lefsrud, Town of Viking – in person

Commissioner Lionel Williams, Beaver County Division 2 – in person

Commissioner Deb Dueck, Town of Tofield –in person

Commissioner Brian Ducherer, Village of Ryley –in person

Commissioner John Markel, Village of Holden – in person

Commissioner Dale Pederson, Beaver County Division 5 – in person

ADMINISTRATION members PRESENT at commencement:

Steve Upham, Interim Regional Manager– in person

Sheila Lusk, Executive Administrative Assistant– in person

Barb Lehman, Financial Assistant – in person

Kayla Miller, Administrative Assistant – in person

1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 5:55 pm.

2) AGENDA ADDITONS OR DELETIONS:

None

3) ADOPTION OF AGENDA:

23-074 MOVED by CM Markel that Beaver Emergency Services Commission adopt the agenda as presented.

CARRIED

4) MINUTES:

23-075 MOVED by CM Ducherer that Beaver Emergency Services Commission accept the May 10, 2023 BESC Regular Board Meeting Minutes as presented.

CARRIED

5) FINANCIALS:

5.1. May Reconciliation Reports

5.2. May Financials

5.3. Aged Receivables

23-076 MOVED by VC Lefsrud that Beaver Emergency Services Commission accept the May Reconciliation reports as presented.

CARRIED

23-077 MOVED by CM Markel that Beaver Emergency Services Commission accept the May Financials as presented.

CARRIED

23-078 MOVED by Chair Hrabec that Beaver Emergency Services Commission move to closed session to discuss the aged receivables report at 6:08 pm

CARRIED

23-077 MOVED by CM Ducherer that Beaver Emergency Services Commission moveout of closed session at 6:18 pm.

CARRIED

Barb Lehman left the meeting at 6:22 PM.

6) BUSINESS:

6.1. RFD Viking Rescue

23-080 MOVED by CM Pederson that Beaver Emergency Services Commission repost the unit on Gov Deals with a minimum reserve bid of \$10,000.

CARRIED

6.2. RFD Ryley Wildland Apparatus

23-081 MOVED by VC Lefsrud that Beaver Emergency Services Commission approve the purchase of the Ryley wildland apparatus using the component -based process. The total cost being \$148,904.99 including contingency.

CARRIED

6.3. RFD CPC Revised TOR

23-082 MOVED by CM Ducherer that Beaver Emergency Services Commission approve the revised terms of reference for the Capital Purchases Committee

CARRIED

6.4. June Business Planning Meeting

Discussed business planning meeting arrangements

7) REPORTS:

7.1. Capital Purchases Committee

CPC Chair Pederson provided highlights of the CPC May 15. 2023 meeting with Canoe Procurement.

7.2. H&S Committee

JHSC Co-Chair Williams noted the Joint Health and Safety Committee has arranged for a presentation by CN on June 15, 2023. The presentation will be at the Ryley Community Centre. Members from all stations are invited to attend.

The invitation was also extended to the members and associate members of the BESC Emergency Management Agency

7.3 Policy Committee

Discussed draft revisions to the Board Code of Conduct policy. Administration will research board roles and responsibilities documents and board self assessment tools.

7.4. Regional Manager

Interim Regional Manager Upham provided an update of current BESC projects

8) UPCOMING EVENTS:

Discussed upcoming events schedule.

9) CLOSED SESSION:

23-083 MOVED by CM Dueck that Beaver Emergency Services Commission move into closed session at 7:26 pm.

CARRIED

Chair Hrabec called for a 10-minute break.

23-084 MOVED by CM Williams that Beaver Emergency Services Commission move out of closed session at 8:21 pm.

CARRIED

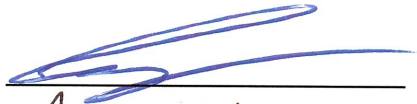
10) NEXT MEETING:

Wednesday July 12, 2023 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

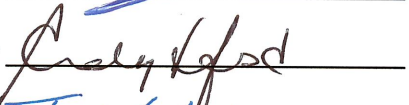
11) ADJOURMENT

Chair Hrabec adjourned the meeting at 8:21 pm

Chair



Vice Chair



Regional Manager



