



Beaver Emergency Services Commission

REGULAR BOARD MEETING

Wednesday January 10, 2024 at 7:03 P.M.
BESC Office Viking

COMMISSION members PRESENT at commencement:

| | |
|------------------------------|---------------------------|
| Chair Gene Hrabec | Beaver County Division 3 |
| Vice-Chair Cindy Lefsrud | Town of Viking |
| Commissioner Lionel Williams | Beaver County Division 2 |
| Commissioner Deb Dueck | Town of Tofield – virtual |
| Commissioner John Markel | Village of Holden |
| Commissioner Dale Pederson | Beaver County Division 5 |

ADMINISTRATION members PRESENT at commencement:

| | |
|--------------|------------------------------------|
| Steve Upham | Regional Manager |
| Sheila Lusk | Executive Administrative Assistant |
| Kayla Miller | Administrative Assistant |
| Barb Lehman | Financial Assistant |

All participants attended in person unless noted otherwise

1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 7:03 pm.

2) AGENDA ADDITONS OR DELETIONS:

Defer item 6.3 RFD Pension Policy to the February Regular Board Meeting.
Move item 6.1 RFD Viking Pumper to be Closed Session item 9.1

3) ADOPTION OF AGENDA:

24-001 MOVED by CM Markel to adopt the agenda as amended.

CARRIED

4) MINUTES:

24-002 MOVED by VC Lefsrud to approve the December 13, 2023 meeting minutes as presented.

CARRIED

5) FINANCIALS:

5.1. December 2023 Reconciliation Reports

5.2. December 2023 Financials

5.3. Aged Receivables

5.4 Capital Budget 2024

24 003 MOVED by CM Dueck to accept the December 2023 Reconciliation reports as presented.

CARRIED

24-004 MOVED by CM Pederson to accept the December Financials as presented.

CARRIED

24-005 Moved by CM Williams to approve the 2024 Capital Budget as presented.

CARRIED

Barb Lehman left the meeting at 7:40 pm

6) BUSINESS:

6.2 RFD SCBA

REM Upham presented his recommendation for replacing BESC's SCBA inventory. The cost of the new equipment, excluding GST, is \$448,915. Payment options were also discussed.

24-006 Moved by VC Lefsrud to approve the SCBA purchase for \$448,915 as presented and to pay the purchase price in full.

CARRIED

6.4 Borrowing Bylaw

The bylaw is to be amended as follows;

- Paragraph 5 line 2 delete "Viking Branch"
- Paragraph 6 delete " all three readings"

24-007 CM Reid moved first and final reading of Bylaw 13-2024 "*Provision of Borrowing Capacity in the Event of a Local State of Emergency*" as amended.

CARRIED

6.5 Discussion January 31, 2024 Planning Meeting Agenda

Planning meeting agenda to include strategic plan review, review of station needs list from June planning meeting and Emergency Management .

Meeting date changed to Tuesday January 30, 2024 at 4:30 in Ryley, location to be determined.

7) REPORTS:

7.1. H&S Committee

CM Reid provided an update from the December 4, 2023 Joint Health and Safety Committee meeting.

7.2. Policy Committee

No report

7.3 Capital Purchases Committee

CM Pederson provided an update from the January 8, 2024 committee meeting.

7.4 Regional Manager Report

REM Upham presented his January Regional Manager Report.

8) UPCOMING EVENTS:

Reviewed upcoming events schedule.

9) CLOSED SESSION:

24-008 MOVED by CM Pederson to move into closed session at 8:18 pm.

CARRIED

24-009 MOVED by CM Williams to move out of closed session at 8:40 pm.

CARRIED

10) NEXT MEETING:

Wednesday, February 14, 2024 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

11) ADJOURMENT

Chair Hrabec adjourned the meeting at 8:40 pm

Chair _____
Vice Chair _____
Regional Manager _____



