



## Beaver Emergency Services Commission

**REGULAR BOARD MEETING**  
*Wednesday September 11, 2024*  
*6:00 – 9:00 PM*  
*Holden Community Hall*

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3
Vice-Chair Cindy Lefsrud	Town of Viking -
Commissioner Lionel Williams	Beaver County Division 2
Commissioner Deb Dueck	Town of Tofield
Commissioner Sheldon Reid	Village of Ryley
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Kayla Miller	Administrative Assistant
Marge Gausvik	Financial Controller

All participants attended in person unless noted otherwise

**1) CALL TO ORDER:**

Chair Hrabec called the meeting to order at xxxx pm.

**2) AGENDA ADDITIONS OR DELETIONS:**

No additions or deletions

**3) ADOPTION OF AGENDA:**

**24-097 MOVED** by CM Pederson to adopt the agenda as presented.

**CARRIED**

**4) MINUTES:**

**24-098 MOVED** by CM Dueck to approve the August 14, 2024 meeting minutes as presented.

**CARRIED**

**5) FINANCIALS:**

5.1. June Reconciliation Reports

5.2. June Financials

5.3. Aged Receivables

5.3.1 Aged Receivables Closed Session Personal Information FOIP Section 17

CM Lionel Williams joined the meeting at 6:08 pm

**24-099 MOVED by** CM Reid to accept the August 2024 Reconciliation reports as presented.

**CARRIED**

**24-100 MOVED by** CM xxx to accept the August 2024 Financials as presented.

**CARRIED**

**6) BUSINESS**

6.1 Policy FIN-010 Service Fees

Direction to Administration to revise the policy to add a definition for residential property and to increase the cap amount to \$20,000. The revised policy is to be presented at the October 9, 2024 Regular Board meeting.

6.2 RFD Revised Fire Bylaw

Revise Section A of the bylaw to include the number of the Ministerial Order that established the Commission.

**24-103 MOVED by** CM Pederson to approve Bylaw 7-2024 *Being A Bylaw Respecting the Establishment and Operation of a Fire Services Department* as amended.

**CARRIED**

**6.3 Victim Services**

**24-104 Moved by** Chair Hrabec that Administration explore avenues of disbandment of Victim Services to see if there is some synergy with BESC.

**CARRIED**

**7. Reports**

7.1 H&S Committee

No report the next committee meeting is September 18, 2024

7.2 Capital Purchases Committee

No report

7.3 Policy Committee

No report the next committee meeting is September 30, 2024

7.4 Regional Manager

REM Steve Upham presented his report

**8 Events**

**7) NEXT MEETING:**

Wednesday, October 9, 2024 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

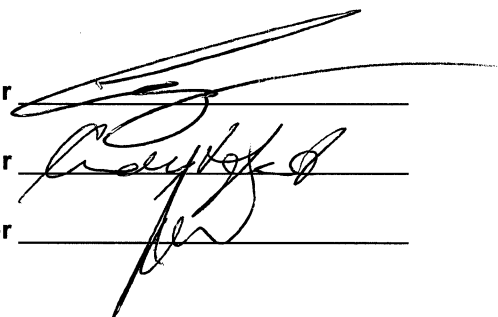
**8) ADJOURNMENT**

Chair Hrabec adjourned the meeting at 7:35 pm

Chair

Vice Chair

Regional Manager

Handwritten signatures for the Chair, Vice Chair, and Regional Manager. The Chair's signature is a long, sweeping horizontal line. The Vice Chair's signature is a cursive name. The Regional Manager's signature is a cursive name.

