



Beaver Emergency Services Commission

REGULAR BOARD MEETING

Wednesday November 13, 2024

Immediately following the Organizational Meeting -9:00 PM

BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3
Vice-Chair Cindy Lefsrud	Town of Viking -
Commissioner Lionel Williams	Beaver County Division 2
Commissioner Deb Dueck	Town of Tofield - virtual
Commissioner Sheldon Reid	Village of Ryley
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Marge Gausvik	Financial Controller

All participants attended in person unless noted otherwise

1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:12 pm.

2) AGENDA ADDITIONS OR DELETIONS:

Add Agenda Item 9.2 Response to Town of Tofield letter of October 16, 2024 FOIP Section 21 Harmful to Intergovernmental Relations

Move Agenda Item 7.4 Regional Manager Report to 9.3 Closed Session FOIP Section 17 Personal

Add Agenda Item 9.4 REM Appraisal FOIP Section 17 Personal

3) ADOPTION OF AGENDA:

24-135 MOVED by CM Markel to adopt the agenda as amended.

CARRIED

4) MINUTES:

24-136 MOVED by CM Williams to approve the October 9, 2024 regular board meeting minutes as presented.

CARRIED

24-137 MOVED by CM Dueck to approve the October 30, 2024 special meeting minutes as presented.

CARRIED

5) FINANCIALS:

5.1. September Reconciliation Reports

5.2. September Financials

5.3. Aged Receivables

5.4 RFD Operations Budget 2025

5.5 Capital Budget 2025

24-138 MOVED by Cm Williams to accept the October 2024 Reconciliation reports as presented.

CARRIED

24-139 MOVED by VC Lefsrud to accept the October 2024 Financials as presented.

CARRIED

24-140 MOVED by CM Markel that the Board approve the proposed 2025 Operating Budget as presented with a total municipal contribution of \$1,172,450, and Beaver Emergency Services Commission operating expenditures to be \$1,497,450, as an Interim Operating Budget. The difference to be raised through emergency calls and grants.

CARRIED

24-141 MOVED by CM Reid the Board approve the 2025 Capital Budget presented as an Interim Capital Budget.

CARRIED

6) BUSINESS

6.1 RFD Policy #FIN10 Fees for Service Schedule "A" "Service Fees

24-142 MOVED by CM Dueck to accept Schedule "A" Service Fees as presented.

CARRIED

6.2 OHS Inspection

Reviewed the November 6, 2024 OHS Inspection report.

6.3 Station 2 District Fire Chief Appointment

24-143 Moved by CM Reid to move to closed session at 7:10 pm FOIP Section 17 Personal Information

CARRIED

24-144 Moved by CM Reid to come out of closed session at 7:29pm

CARRIED

24-145 Moved by VC Lefsrud to reject the recommendation to appoint District Chief Weston Magneson

CARRIED

24-146 Moved by VC Lefsrud to instruct REM Upham to update the Dispatch Protocols.

CARRIED

6.4 Correspondence

6.4.1 Auditor's July 22, 2024 Engagement Letter

6.4.2 Town of Tofield October 16, 2024 Tofield Structure Fire Incident – moved to Closed Session

6.4.3 Highway 14 Water Notice of Village of Ryley Distribution System

Correspondence was accepted for information.

7.REPORTS

7.1 H&S Committee

No report

7.2 Capital Purchases Committee

CM Pederson will be getting information regarding the Fire Underwriter Survey Standards

REM Upham and DFC Ewasiuk will be going to Brooks next week to check on the progress of the new brush truck.

7.3 Policy Committee

No report. Next committee meeting is November 19, 2024

8) EVENTS

The November 27, 2024 Special Meeting is cancelled

9) CLOSED SESSION

- 9.1 Village of Holden Land Purchase -Land FOIP Section 25 Economic Interests
- 9.2 Response to Town of Tofield letter of October 16, 2024 FOIP Section 21 Intergovernmental Relations
- 9.3 REM report moved from agenda item 7.4 FOIP Section 21 Intergovernmental Relations
- 9.4 REM Appraisal FOIP Section 17 Personal Information

24-147 MOVED by CM Pederson to move into closed session at 7:40 pm

CARRIED

Steve Upham, Sheila Lusk and Marge Gausvik left the meeting at 8:00 pm

24-148 MOVED by VC Lefsrud to come out of closed session at 8:16 pm

CARRIED

10) NEXT MEETING:

Wednesday December 11, 2024 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

11) ADJOURNMENT

Chair Hrabec adjourned the meeting at 8:16 pm

Chair _____

Vice Chair _____

Regional Manager _____

