

# Beaver Emergency Services Commission Regular Board Meeting Agenda August 13, 2025, 6:45 PM – 9 PM BESC Office Viking

1	Cal	l Me	eting	to	Ord	er
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- 2 Agenda Additions/Deletions
- 3 Adoption of Agenda

# 4 Minutes

4.1 Minutes July 9, 2025 Regular Board Meeting	In package
4.2 Minutes July 30, 2025 Special Board Meeting	In package
4.3 Minutes July 30, 2025 Budget Meeting	In package

# 5 Financials

5.1 Reconciliation Reports Boa	d package only
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5.2 Financials In package

5.3 Aged Receivables Board package only

# 6 Business

6.1 RFD Policy BRD-001.1 Board Priorities Policy	To follow
6.2 RFD Policy BRD-002.1 Board Code of Conduct	To follow
6.4 RFD Policy FIR-002.1 Fire Permits	To follow
6.3 RFD Policy HR-023 Performance Review	To follow
6.5 RFD Policy HR-022 Administrative Employee Compensation	To follow

# 7 Reports

- 7.1 Health and Safety Committee
- 7.2 Capital Purchases Committee
- 7.3 Policy Committee
- 7.4 Regional Manager

8 Future Dates

9 Closed Session10 Next Meeting

11 Adjournment

In package



### REGULAR BOARD MEETING

Wednesday July 9, 2025, 6:00 -9:00 PM BESC Office Viking

## COMMISSION members PRESENT at commencement:

Chair Gene Hrabec Beaver County Division 3 virtual

Vice-Chair Cindy Lefsrud
Commissioner Lionel Williams
Alt Commissioner Norm Martineau
Commissioner Sheldon Reid
Commissioner John Markel

Town of Viking (virtual)
Beaver County Division 2
Town of Tofield (virtual)
Village of Ryley(virtual)
Village of Holden

Commissioner Dale Pederson Beaver County Division 5

### ADMINISTRATION members PRESENT at commencement:

Steve Upham Regional Manager

Sheila Lusk Executive Administrative Assistant

Kayla Miller Administrative Assistant

All participants attended in person unless noted otherwise

# 1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:04 pm.

### 2) AGENDA ADDITIONS OR DELETIONS:

Additions

6.3 Fire Permits

9.1 Personnel

# 3) ADOPTION OF AGENDA:

25-85 CM to adopt the agenda as amended. CARRIED

Moved by Reid

4) MINUTES:

25-86 CM to approve the June 11, 2025, Regular Board Meeting

**Moved by** Markel minutes as presented.

CARRIED

BESC	Regular Bo	ard Meeting M	inutes July 9, 2025	
Chair_	VC	REM		Page <b>1</b> of <b>3</b>

### 5) FINANCIALS:

- 5.1 Reconciliation Reports
- 5.2 Financials
- 5.3 Aged Receivables

25-87 VC to accept the June 2025 reconciliation and financial statements as presented.

Moved by

Lefsrud statements as presented.

CARRIED

Chair Hrabec arrived in person at 6:23 pm

## 6) BUSINESS:

# 6.1 RFD BRD-002 Board Code of Conduct

**25-88** Alt CM to refer policy BRD-002.1 Board Code of Conduct to the

Moved by Martineau Policy Committee for further review. CARRIED

### 6.2 Correspondence

The board accepted the correspondence for information.

# 6.3 Fire Permits

General discussion regarding fire permitting process including levying penalties because of concerns raised at the July 8, 2025, District Fire Chiefs meeting. REM Upham will review the fire permit policy and bylaws.

### 7) REPORTS:

### 7.1 H&S Committee

No report Next committee meeting is September 9, 2025.

## 7.2 Capital Purchases Committee

Provded an update on the status of the Holden brush truck.

### 7.3 Policy Committee

No report.

## 7.4 Regional Manager

Discussed the report which was presented at the meeting.

25-89 Chair that Administration contact legal to send a formal letter CARRIED

**Moved by** Hrabec regarding fire permit denial.

### 8) FUTURE DATES:

Reviewed the future dates schedule.

9)	CL	.os	ED	SES	SI	OI	N:
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9.1 Personnel

25-90 VC to move to closed session at 7:26 pm CARRIED

Moved by Lefsrud

25-91 CM to come out of closed session at 7:36 pm CARRIED

Moved by Pederson

# 10) NEXT MEETING:

Wednesday August 13, 2025, at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

# 11) ADJOURNMENT:

Chair Hrabec adjourned the meeting at 7:37 pm

Chair _		
_		

Vice Chair \_\_\_\_\_

Regional Manager \_\_\_\_\_



### SPECIAL BOARD MEETING

Wednesday July 30, 2025, 5:00 PM BESC Office Viking

# COMMISSION members PRESENT at commencement:

Chair Gene Hrabec Beaver County Division 3

Vice-Chair Cindy Lefsrud Town of Viking

Commissioner Lionel Williams Beaver County Division 2

Commissioner Deb Dueck Town of Tofield

Commissioner Sheldon Reid Village of Ryley(virtual)
Commissioner John Markel Village of Holden

Commissioner Dale Pederson Beaver County Division 5

# ADMINISTRATION members PRESENT at commencement:

Steve Upham Regional Manager

Sheila Lusk Executive Administrative Assistant

Kayla Miller Administrative Assistant

All participants attended in person unless noted otherwise

# 1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 5:15 pm.

# 2) AGENDA ADDITIONS OR DELETIONS:

Add Item 5.1 Borrowing Bylaw Delete Item 6 Next Meeting

### 3) Adoption of Agenda

25-92 CM to adopt the agenda as amended. CARRIED

Moved by Williams

# 4) CPC COMMITTEE PER DIEM

Chair \_\_\_\_ VC\_\_\_ REM

25-93 VC to approve paying the capital purchases committee the CARRIED

Moved by Lefsrud \$115 meeting rate plus mileage for touring Recon

Industries shop.

# 5) RFD STATION 3 PROJECT:

The board discussed the request for decision. The last sentence of the recommended motion was revised to change "Funds to be supplied by ATB line of credit" to Funds to be supplied by line of credit".

25-94 Moved by	CM Markel	To approve the contract with Rencon Industries Inc for the "Turnkey" Full construction project. Number RFP: AB 2025-04144, for the cost of \$1,951,473.98 plus GST. Funds to be supplied by Line of Credit for \$1,500,000 and balance from Capital Reserve.	CARRIED
25-95 Moved by	CM Dueck	to investigate any financing option and grant opportunities for \$1,500,000.	CARRIED

### **5.1 BORROWING BYLAW**

Discussed the borrowing bylaw. The board intends to finance the construction of Station 3 firehall with a line of credit which will be repaid over 6 years (72 months) interest rate not to exceed 6%.

25-96 Moved by	VC Lefsrud	to accept the Bylaw 14-2025 Borrowing Bylaw as amended.	CARRIED

# 6) ADJOURNMENT:

Chair Hrabec adjourned the meeting at 6:11 pm

Chair <sub>.</sub>	
Vice Chair <sub>.</sub>	
Regional Manager	



# **BUDGET MEETING**

Wednesday July 30,2025 immediately following the Special Meeting BESC Office Viking

### **COMMISSION** members PRESENT at commencement:

Chair Gene Hrabec Beaver County Division 3

Vice-Chair Cindy Lefsrud Town of Viking -

Commissioner Lionel Williams Beaver County Division 2

Commissioner Deb Dueck Town of Tofield

Commissioner Sheldon Reid Village of Ryley virtual Village of Holden Village of Holden

Commissioner Dale Pederson Beaver County Division 5

### ADMINISTRATION members PRESENT at commencement:

Steve Upham Regional Manager

Sheila Lusk Executive Administrative Assistant

Kayla Miller Administrative Assistant
All participants attended in person unless noted otherwise

# 1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:20 pm.

# 2) AGENDA ADDITONS OR DELETIONS:

Addition 4.1 Emergency Management Budget

# 3) ADOPTION OF AGENDA:

25-97 CM to adopt the agenda as amended. CARRIED

Moved by Pederson

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BESC-Budget Meeting Minutes July 30, 2025 Page **1** of **2** Chair\_\_\_\_\_ Vice-Chair\_\_\_\_ RM\_\_\_\_

# 4) 2026 Budget Review:

Administration will revise the draft operating and capital budgets to incorporate the feedback provided by the board. Administration will also update the 7 year capital plan.

# **4.1 Emergency Management Budget**

Discussed whether to have a separate budget for Emergency Management.

REM Upham will follow up with the municipal CAOs regarding the municipalities making grant applications for emergency management projects.

# 5) NEXT MEETING:

Wednesday August 13, at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

# **6) ADJOURMENT**

Chair Hrabec adjourned the meeting at 7:30 pm.

Chair _	
Vice Chair _	
Regional Manager	

Beaver Emergency Services Commission Account Reconciliation Summary Report 07/01/2025 to 07/31/2025

Report By: Statement end date

Description		Amount	Total
Account: 1060 ATB Chequing A	Account-990505724		
Statement start date:	07/01/2025		
Statement end date:	07/31/2025		
Reconciliation date:	07/31/2025		•
Reconciled			
Financial Institution			
Statement Balance Forward a			386,856.42
Transactions on or before 07/		204 952 77	
Deposits recorded in Stater Withdrawals recorded in Sta		301,852.77 (436,478.67)	
	atement	(430,476.67)	(40 4 00 5 00)
Total Transactions Bank Transactions			(134,625.90)
Income		954.18	
Expense		(63.45)	
Total Bank Transactions			890.73
Adjustment Required			0.00
Statement End Balance as of	07/31/2025		253,121.25
Statement End Balance as of			253,121.25
Outstanding Transactions as	of 07/31/2025		
Outstanding Deposits		0.00	
Outstanding Withdrawals		(13,716.80)	
Total Outstanding Transaction	s as of 07/31/2025		(13,716.80)
Adjusted Statement End Bala	nce as of 07/31/2025	,	239,404.45
General Ledger Account			
Book balance as of 06/30/202	5		379,744.89
Transactions on or before 07/			
Debits recorded in account		301,246.33	
Credits recorded in account	t	(442,477.50)	
Net Amount recorded in accou	ınt		(141,231.17)
Book balance as of 07/31/202	5		238,513.72
Bank Transactions			
Income		954.18	
Expense		(63.45)	
Total Bank Transactions			890.73
Adjustment Required			0.00
Adjusted Book Balance as of	07/31/2025		239,404.45





# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738

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BEAVER EMERGENCY SERVICES COMMISSIO N

BESC
PO Box 449

Viking AB TOB 4N0

# **Your ATB Financial Branch**

07889 Tofield Branch 5123 50 St Tofield AB TOB 4J0

If you have any questions, contact us at 1 800 332-8383 or visit us at www.atb.com

# A summary of your accounts on Jul 31, 2025

Deposits	Value on Jul 31, 2025
	CAD
Business Public Sector Savings #00003626900	579,670.47
Business Growth Plus #00003631500	23.19
Notice on Amount 31 days #00598102600	100,000.00
Notice on Amount 90 days #00598103400	100,000.00
Business Public Sector Account #00990505724	253,121.25
Term/GIC Investments	500,000.00
Total Deposits	\$1,532,814.91
Loans	Value on Jul 31, 2025
	CAD

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# A summary of your accounts on Jul 31, 2025 (continued)

Loans (continued)	Value on Jul 31, 2025
	CAD
Independent Business Loan - Revolving 46361018700	0.00
Credit limit \$500,000.00	
Total Loans	\$0.00

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

# A summary of Deposit Account Business Public Sector Savings

00003626900	Trai	nsit # 07279-219
Your balance forward on Jun 30, 2025		\$781,019.03
Debits to your account (1 item)	-	\$203,629.65
Credits to your account (3 items)	+	\$2,281.09
Your closing balance on Jul 31, 2025	=	\$579,670.47

# **Details of your account transactions**

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jun 30	Balance forward			\$781,019.03
Jul 9	Transfer Transfer To ******5724	\$203,629.65		577,389.38
Jul 31	Interest Payment		\$1,712.05	579,101.43
Jul 31	Interest Payment		\$280.27	579,381.70
Jul 31	Interest Payment		\$288.77	579,670.47
Jul 31	Closing balance			\$579,670.47





# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738 Page number 3 of 11

# A summary of Deposit Account

# **Business Growth Plus**

00003631500	Trans	sit # 07279-219
Your balance forward on Jun 30, 2025		\$23.15
Debits to your account (0 items)	-	\$0.00
Credits to your account (1 item)	+	\$0.04
Your closing balance on Jul 31, 2025	=	\$23.19

# **Details of your account transactions**

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jun 30	Balance forward			\$23.15
Jul 31	Interest Payment		\$0.04	23.19
Jul 31	Closing balance			\$23.19

# A summary of Deposit Account Notice on Amount 31 days

00598102600	Trar	nsit # 07279-219
Your balance forward on Jun 30, 2025		\$100,000.00
Debits to your account (0 items)	-	\$0.00
Credits to your account (0 items)	+	\$0.00
Your closing balance on Jul 31, 2025	=	\$100,000.00

# A summary of Deposit Account Notice on Amount 90 days

00598103400	Transit # 07279-219		
Your balance forward on Jun 30, 2025		\$100,000.00	
Debits to your account (0 items)	-	\$0.00	
Credits to your account (0 items)	+	\$0.00	
Your closing balance on Jul 31, 2025	=	\$100,000.00	

 $\label{thm:condition} \textit{Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.}$ 



# A summary of Deposit Account Business Public Sector Account

00990505724	Trai	nsit # 07279-219
Your balance forward on Jun 30, 2025		\$386,856.42
Debits to your account (55 items)	-	\$354,507.07
Credits to your account (8 items)	+	\$220,771.90
Your closing balance on Jul 31, 2025	=	\$253,121,25

# **Details of your account transactions**

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jun 30	Balance forward			\$386,856.42
Jul 2	Deposit Cheque 797 Viking Branch		\$264.43	387,120.85
Jul 2	Bill Payment DIRECT ENERGY REGULATED SERV	\$53.80		387,067.05
Jul 2	Bill Payment DIRECT ENERGY REGULATED SERV	\$86.55		386,980.50
Jul 2	Bill Payment DIRECT ENERGY REGULATED SERV	\$69.78		386,910.72
Jul 2	Bill Payment DIRECT ENERGY REGULATED SERV	\$91.44		386,819.28
Jul 2	Direct Deposit Accounts Payable METCREDIT		\$458.05	387,277.33
Jul 2	Direct Debit Misc. Payments Vision CU Vk302	\$1,495.96		385,781.37
Jul 2	Direct Debit Misc. Payments MON FEE09644642	\$14.35		385,767.02
Jul 3	Bill Payment EPCOR ALBERTA	\$1,891.56		383,875.46
Jul 3	Bill Payment DIRECT ENERGY REGULATED SERV	\$142.37		383,733.09
Jul 3	Cheque #00000008833	\$65.00		383,668.09
Jul 4	Bill Payment TELUS COMMUNICATIONS	\$1,301.60		382,366.49
Jul 4	INTERAC e-Transfer Sent-Autodep	\$490.88		381,875.61
Jul 4	INTERAC e-Transfer Sent	\$353.06		381,522.55
Jul 4	INTERAC e-Transfer Sent	\$13,123.60		368,398.95
Jul 4	INTERAC e-Transfer Sent	\$1,809.00		366,589.95
Jul 4	Bill Payment DREVER AGENCIES INC	\$102.59		366,487.36
Jul 4	Bill Payment UNITED FARMERS OF ALBERTA	\$513.08		365,974.28
Jul 4	Bill Payment HIGHWAY 14 REGIONAL WATER SERV	\$59.63		365,914.65
Jul 4	Bill Payment TOWN OF TOFIELD UTILITIES	\$335.92		365,578.73
Jul 4	Bill Payment TELUS MOBILITY INC	\$352.75		365,225.98



# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738

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# **Details of your account transactions (continued)**

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jul 8	EFT Settlement 000793821737 A05DI	\$24,023.22		341,202.76
Jul 8	Deposit Cheque 797 Viking Branch		\$118.50	341,321.26
Jul 9	Transfer Transfer From *******6900		\$203,629.65	544,950.91
Jul 9	Cheque #00000008841	\$82.43		544,868.48
Jul 11	Cheque #00000008864	\$121.87		544,746.61
Jul 14	Cheque #00000008872	\$54.70		544,691.91
Jul 15	Cheque #00000008873	\$2,992.50		541,699.41
Jul 15	Cheque #00000008867	\$1,080.57		540,618.84
Jul 15	Cheque #00000008861	\$4,055.23		536,563.61
Jul 15	Cheque #00000008839	\$54.72		536,508.89
Jul 16	Cheque #00000008878	\$71.40		536,437.49
Jul 16	Cheque #00000008876	\$108.00		536,329.49
Jul 17	Bill Payment WEX CANADA LTD	\$302.13		536,027.36
Jul 17	Bill Payment WEX CANADA LTD	\$18.00		536,009.36
Jul 17	Bill Payment TOWN OF VIKING UTILITIES	\$118.01		535,891.35
Jul 17	Bill Payment HIGHWAY 14 REGIONAL WATER SERV	\$46.69		535,844.66
Jul 17	Bill Payment EPCOR ALBERTA	\$423.79		535,420.87
Jul 17	Bill Payment HIGHWAY 14 REGIONAL WATER SERV	\$60.52		535,360.35
Jul 17	Bill Payment HIGHWAY 14 REGIONAL WATER SERV	\$1,411.61		533,948.74
Jul 17	Bill Payment WORKERS COMPENSATION BOARD ALBERTA	\$1,831.60		532,117.14
Jul 17	Bill Payment WILD ROSE COOP	\$426.87		531,690.27
Jul 17	Cheque #00000008879	\$203,629.65		328,060.62
Jul 17	Cheque #00000008877	\$1,227.98		326,832.64
Jul 17	Cheque #00000008868	\$585.90		326,246.74
Jul 17	Cheque #00000008874	\$330.40		325,916.34
Jul 18	EFT Settlement 000799666822 A05DI	\$52,426.64		273,489.70
Jul 18	EFT Settlement 000799854435 A05DI	\$3,563.58		269,926.12
Jul 18	Cheque #00000008865	\$111.12		269,815.00
Jul 18	Cheque #00000008871	\$360.15		269,454.85
Jul 18	Cheque #00000008875	\$125.59		269,329.26

 $\label{thm:condition} \textit{Keep your credentials private. Never share your banking login details, passwords, or \textit{2FA code with anyone. ATB will never ask you for these.}$ 



# Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jul 21	Cheque #00000008845	\$1,639.17		267,690.09
Jul 21	Cheque #000000008832	\$65.00		267,625,09
Jul 22	Deposit Cheque 797 Viking Branch		\$2,662.09	270,287,18
Jul 22	Cheque #00000008820	\$199.20		270,087.98
Jul 24	Cheque #000000008869	\$45.00		270,042.98
Jul 25	Deposit Cheque 797 Viking Branch		\$12,285.00	282,327.98
Jul 29	Cheque #000000008862	\$19,731.81		262,596.17
Jul 30	EFT Settlement		\$400.00	262,996.17
Jul 31	Cheque #000000008870	\$10,780.00		252,216.17
Jul 31	Interest Payment		\$954.18	253,170.35
Jul 31	Fee Service - Sundry	\$33.15		253,137,20
Jul 31	Monthly Maintenance Fees	\$15.95		253,121.25
Jul 31	Closing balance			\$253,121,25

# A summary of your Term/GIC Investments

CAD

GICs \$500,000.00

# **Your Term/GIC Investments**

# **Guaranteed Investment Certificates (GICs)**

Investment	GIC was	Original	Interest rate	Interest	How interest	Balance (\$)	Maturity
description	purchased on	amount (\$)	(%)	is paid	is paid		date
Non-Redeemable	Apr 16, 2025	\$500,000.00	2.98000	Annual	Credit account	\$500,000.00	Apr 16, 2026

GIC - NON - REDEEMABLE

49599336900 Transit #07279-219



# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738 Page number 7 of 11

# A summary of Loan Account

Independent Business Loan - Revolving - 46361018700 Transit #07279-219

Interest rate 5.95000%

# **Details of Loan Account 46361018700 transactions**

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jun 30	Balance forward			0.00
Jun 30	ACCRUED INTEREST BALANCE FORWARD \$0.00			
Jul 31,	ACCRUED INTEREST CLOSING BALANCE \$0.00			
Jul 31,	Closing balance			0.00
	INTEREST PAID YEAR TO DATE	0.00		

### Line of Credit (LOC)

LOC Limit Interest Rate (%)

### **Beginning of statement period**

From \$0.00 to \$999,999,999.00 5.95000

### **End of statement period**

From \$0.00 to \$999,999,999.00 5.95000

## **Minimum Payment**

Amount of Accrued Interest Outstanding as of AUG 31, 2025 If your payment has already been made, thank you.

Please note: Your minimum payment due amount does not reflect payments that were already in arrears on the date of this statement. If your account is in arrears, you will be notified by ATB Financial separately.

Please note: If you dispute your liability for any transaction or ATB Financial's record of your use of the services, you may instruct ATB Financial to investigate the problem. ATB Financial will explain the dispute investigation procedure on your request.

 $\label{thm:condition} \textit{Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.}$ 



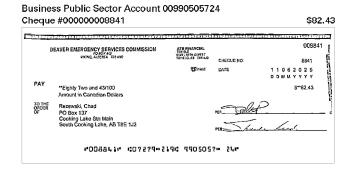


# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738

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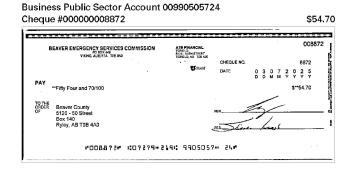
# Business Public Sector Account 00990505724 Cheque #000000008833 \$65.00 BEAVER EMERGENCY SERVICES COMMISSION TORRELO 5123 - SOTH STREET TORRELO, AB TOB 400 Ewasiuk, Justin Box 99 Holden, AB T0B 2C0 #008833# (:07279#219): 9905057# 24#



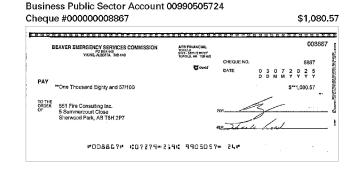
Business Public Sector Account 00990505724 Cheque #00000008864 \$121.87 BEAVER EMERGENCY SERVICES COMMISSION PO BOX 449 VIGING, ALBERTA TOB 4ND ATB FINANCIAL TOFIELD 5123 - BITH STREET TOFIELD, AB 106 430 Magneson, Weston Box 256 Ryley, AB T0B 4A0

#008864# #07279#219# 9905057# 24#

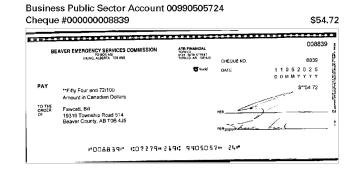
#008873# #07279#219# 9905057# 24#



Business Public Sector Account 00990505724 Cheque #00000008873 \$2,992.50 008873 BEAVER EMERGENCY SERVICES COMMISSION PO BOX 423 0 4 0 7 2 0 2 5 D D M M Y Y Y Y "Two Thousand Nine Hundred Ninety Two and 50/100



Business Public Sector Account 00990505724 Cheque #00000008861 \$4,055.23 TO TO TO THE TO TO TO TO 008861 BEAVER EMERGENCY SERVICES COMMISSION
PO BOX 449
VIKING, ASBERTA TOB 4NO 0 3 0 7 2 0 2 5 D D M M Y Y Y Y "Four Thousand Fifty Five and 23/100 \$\*\*4,055.23 #DOBBG1# #:07279#219# 9905057# 24#



Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.

### Business Public Sector Account 00990505724 Cheque #000000008878

### Seventy One and 40/100

TO THE GREET Amazon com ca ULC OF DE Dox 475, Posta Station A Torono, OM MOW 07, 8, Posta Station A Torono, OM MOW 07,

POOBB?&P #07279#219# 990505?# 24#

# Business Public Sector Account 00990505724

| BEAVER EMERGENCY SERVICES COMMISSION | STORAGE | STORA

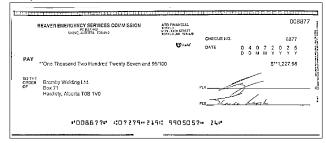
### Business Public Sector Account 00990505724 Cheque #000000008879

| BEAVER EMERGENCY SERVICES COMMISSION | ATE FINANCIAL | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1998 | 1

#008879# #07279#219# 990505?# 24#

# Business Public Sector Account 00990505724

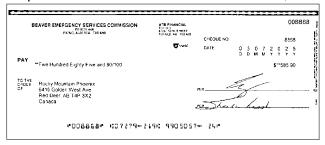
Cheque #000000008877 \$1,227.98



### Business Public Sector Account 00990505724 Cheque #000000008868

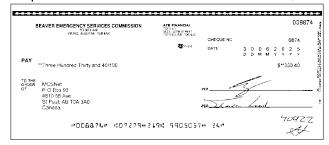
\$585.90

\$203,629.65



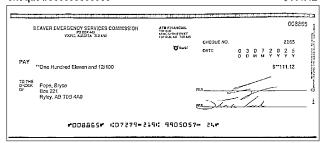
### Business Public Sector Account 00990505724 Cheque #000000008874

\$330.40



### Business Public Sector Account 00990505724 Cheque #000000008865

\$111.12



### Business Public Sector Account 00990505724 Cheque #000000008871

\$360.15





# **Consolidated Statement**

Statement date July 31, 2025 Transit number 07889-219 Customer number 0000054738

Page number 11 of 11

# Business Public Sector Account 00990505724 Cheque #00000008875 \$125.59 BEAVER EMERGENCY SERVICES COMMISSION ATB FINANCIAL TOHELD 5123 - SOTH BTREET TOHELD, AB TOB 430 CHEQUE NO 0 4 0 7 2 0 2 5 D D M M Y Y Y Y PAY "One Hundred Twenty Five and 59/100 Viking AG Foods 5015 53 Ave Viking, AB T0B 4N0

Business Public Sector Account 00990505724 Cheque #00000008845

\$1,639.17 \* BEAVER EMERGENCY SERVICES COMMISSION 1570 ATB FINANCIAL TORIELD 5123 - SOTH STREET TORIELD, AB TOS 410 CHEQUE NO. <sup>™</sup>One Thousand Six Hundred Thirty Nine and 17/100 Amount in Canadian Dollars \$\*\*1,639.17 Ewasiuk, Blair Box 57 Holden, AB T0B 2C0 #008845# #07279#219# 9905057# 24#

Business Public Sector Account 00990505724 Cheque #00000008832

\$65.00

-		****	
BE	AVER EMERGENCY SERVICES COMMISSION		008832
	VIKING, ALBERTA TOB 4ND 41 TO RELD. AB TGG 4J0	CHEQUE NO.	8832
	Shield	DATE	27052025 DDMMYYYY
PAY	**Sixty Five and 00/100 Amount in Canadian Dollars		D D M M Y Y Y \$100 \$100 \$100 \$100 \$100 \$100 \$10
TO THE ORDER OF	Ewasluk, Blair Box 57 Holden, AB T0B 2C0	PER Stand	2 ! Luci
	#008832# #07279#219# 990505	7m 24m	

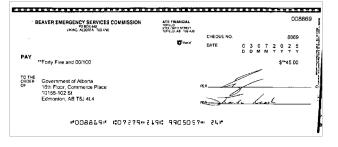
Business Public Sector Account 00990505724 Cheque #00000008820

\$199.20



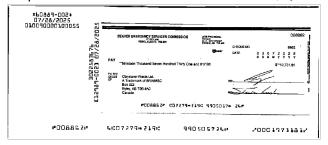
Business Public Sector Account 00990505724 Cheque #00000008869

\$45.00



Business Public Sector Account 00990505724 Cheque #000000008862

\$19,731.81



Business Public Sector Account 00990505724 Cheque #00000008870

\$10,780.00



Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.

# Balance Sheet As at 07/31/2025

# **ASSET**

Current Accets		
Current Assets  Nation Domand 2600 (20 days)	100 000 00	
Notice Demand 2600 (30 days)  Notice Demand 3400 (90 days)	100,000.00 100,000.00	
ATB Capital Reserve - 3626900	574,818.18	
Non Redeemable GIC (Capital)	500,000.00	
ATB T-Bill Savings - 3631500	23.03	
Term/GIC Inv - Operating reserve	0.00	
ATB Chequing Account-990505724	239,404.45	
Total Cash	200,404.40	1,514,245.66
Investments		0.00
Accounts Receivable	190,035.21	0.00
Accrued Accounts Receivable	18,662.19	
Allowance for Doubtful Accounts	(72,977.12)	
Total Receivable	(12,011.12)	135,720.28
Purchase Prepayments		40,000.00
Prepaid Expenses		53,098.22
Total Current Assets	-	1,743,064.16
	-	
Inventory		
Radio Batteries		5,193.75
SCBA		0.00
Tablets & Cell Phones		1,268.76
Total Inventory		6,462.51
	_	
Equipment Assets		
Equipment		1,560,084.74
Accum Amort - Equipment	<u>-</u>	(534,280.22)
Total Equipment	<u>-</u>	1,025,804.52
Other Assets		
Leasehold Improvements		0.00
Office Furniture & Equipment		15,910.25
Accum. AmortFurn. & Equip.	(5,568.60)	
Net - Furniture & Equipment		(5,568.60)
Vehicle	4,678,954.49	
Accum. AmortVehicle	(1,674,178.95)	
Net - Vehicle		3,004,775.54

Concrete	88,325.40	
Accum. AmortBuilding	(593,290.93)	
Accum Amort - Concrete	(20,609.26)	
Net - Building		922,227.92
Land		22,400.00
Total Other Assets		3,959,745.11
TOTAL ASSET	:	6,735,076.30
LIABILITY		
Current Liabilities		
Accounts Payable		39,436.73
Accrual acccount		49,687.74
GST Charged on Sales		653.61
GST Paid on Purchases		(106,558.15)
GST Owing (Refund)		56,346.34
Asset Retirement		15,000.00
Deferred Grant Income-Fire Training	4,300.00	
Deferred Grant Income-Emerg Prepare	0.00	
Total Grant Income	<u>-</u>	4,300.00
Total Current Liabilities		58,866.27
TOTAL LIABILITY		58,866.27
EQUITY		
Retained Earnings		
Reserves - General Operating		42,368.98
Other		1,713,033.71
Equity in capital assets		4,812,842.83
Transfer to Capital Reserves		0.00
Transfer to Operating Reserves		0.00
Retained Earnings - Previous Year		0.00
Current Earnings	_	107,964.51
Total Retained Earnings		6,676,210.03
TOTAL EQUITY		6,676,210.03

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	Actual 07/01/2025 to 07/31/2025	Budget 01/01/2025 to 12/31/2025	Actual 01/01/2025 to 07/31/2025	Difference
REVENUE	-			
Emergency Calls Revenue				
Emergency Calls	61,177.50	200,000.00	96,653.75	103,346.25
Emergency Calls - ATU	3,330.00	90,000.00	39,420.00	50,580.00
Emergency Call- Mutual Aid	0.00	10,000.00	0.00	10,000.00
Fire Safety Code/Inspections	0.00	5,000.00	9,181.02	(4,181.02)
Member & Associate Dividends	0.00	0.00	21.00	(21.00)
OHD Quantifit 2 Machine	0.00	0.00	750.00	(750.00)
Net Sales	64,507.50	305,000.00	146,025.77	158,974.23
Capital Revenue				
Municipal Contributions - Capital	0.00	668,000.00	334,000.00	334,000.00
Grants	3,834.00	0.00	3,834.00	(3,834.00)
Sale - Fixed Assets	0.00	10,000.00	8,000.00	2,000.00
Earned Interest	954.18	72,000.00	19,190.26	52,809.74
Total Capital Revenue	4,788.18	750,000.00	365,024.26	384,975.74
Other Revenue				
Municipal Contributions - Operating	0.00	1,172,450.00	586,225.02	586,224.98
Equipment Rental	0.00	0.00	0.00	0.00
Grants	0.00	50,000.00	3,000.00	47,000.00
Grant - Emergency Management	0.00	0.00	6,511.00	(6,511.00)
Grant - AB Gov't - Training	0.00	0.00	17,850.00	(17,850.00)
Earned Interest	0.00	10,000.00	2,470.62	7,529.38
Interest on Accounts Over 60 Days	0.00	0.00	1,792.27	(1,792.27)
Donations	0.00	0.00	10,000.00	(10,000.00)
Insurance Claim Payment	0.00	0.00	26,050.03	(26,050.03)
Total Other Revenue	0.00	1,232,450.00	653,898.94	578,551.06
TOTAL REVENUE	69,295.68	2,287,450.00	1,164,948.97	1,122,501.03
EXPENSE				
Capital Expenditures				
Vehicle Apparatus	0.00	750,000.00	91,766.01	658,233.99
Building Replacement / Renovation	0.00	300,000.00	138,064.33	161,935.67
SCBA & Equipment	0.00	100,000.00	29,085.56	70,914.44
Total Capital Expenditures	0.00	1,150,000.00	258,915.90	891,084.10
FIREHALL EXPENSES				
Advertising	0.00	5,000.00	458.21	4,541.79
Computers & Software	0.00	10,000.00	1,046.81	8,953.19
Repairs & Maintenance - Building	1,185.00	30,000.00	14,773.88	15,226.12
Contract Services	0.00	5,000.00	2,259.00	2,741.00
Contract Services - Consulting	0.00	0.00	0.00	0.00
Repairs & Maintenance - Equipment	0.00	10,000.00	6,407.51	3,592.49
Repairs & Maintenance - Vehicles	2,831.87	30,000.00	18,244.29	11,755.71
Inspections	0.00	20,000.00	9,043.66	10,956.34
Contracted - Safety Codes	0.00	5,000.00	11,437.62	(6,437.62)
Consumable Supplies	1,411.61	15,000.00	15,379.16	(379.16)
Dispatch Fees	0.00	30,000.00	27,261.90	2,738.10
Dues & Fees	0.00	20,000.00	16,592.86	3,407.14
Equipment Rentals	0.00	5,000.00	0.00	5,000.00
SCBA	0.00	10,000.00	0.00	10,000.00
Personal Protective Equipment	15,999.77	110,000.00	97,997.46	12,002.54

Specialty Equipment	0.00	40,000.00	7,477.18	32,522.82
Miscellaneous Supplies	0.00	10,000.00	8,687.89	1,312.11
Hoses / Fittings / Nozzles	0.00	30,000.00	25,326.86	4,673.14
Training	0.00	50,000.00	16,230.16	33,769.84
Health & Safety	235.00	20,000.00	5,292.44	14,707.56
Freight	161.64	2,000.00	2,313.54	(313.54)
Fuel	711.43	17,500.00	8,926.91	8,573.09
Office Supplies	0.00	2,000.00	700.24	1,299.76
Insurance Fire Service, Mutual Ald	3,249.00	60,000.00	4,249.00	55,751.00
,	0.00	5,000.00	0.00	5,000.00
Rent - Bruce Firehall	0.00	4,000.00	5,500.00	(1,500.00)
Telephone & Communication	1,237.22	18,000.00	10,539.16	7,460.84
Travel & Subsistence - Firefighters	0.00 0.00	8,000.00	4,558.42	3,441.58
Vehicle Supplies	0.00	5,000.00	1,928.20	3,071.80
Uniforms & Cresting		15,000.00	3,542.40	11,457.60
Utilities Total Expenses	1,147.96 28,170.50	55,000.00 646,500.00	29,463.47 355,638.23	25,536.53 290,861.77
Total Expenses	20,170.30	040,300.00	330,030.23	290,001.77
Payroll Expenses				
Honorariums - Services Awards	33.94	2,000.00	5,024.59	(3,024.59)
Honorariums - Commission Board	0.00	40,000.00	14,490.00	25,510.00
Honorarium - Fire Chiefs	0.00	27,500.00	14,090.04	13,409.96
Salaries Administration	11,666.00	300,000.00	180,322.31	119,677.69
Honorariums - Fire Practices	0.00	140,000.00	73,856.82	66,143.18
Honorariums - Fire Fighting	2,180.00	95,000.00	29,910.00	65,090.00
Mileage - Board & Staff	149.76	11,000.00	7,681.74	3,318.26
Employer Contributions - LAPP	0.00	16,000.00	5,949.03	10,050.97
CPP Expense	0.00	11,000.00	6,564.69	4,435.31
El Expense	0.00	4,500.00	2,505.11	1,994.89
Employee Health and Wellness	0.00	2,400.00	1,260.00	1,140.00
WCB Expense	1,831.60	7,000.00	4,330.44	2,669.56
Employee Benefits	0.00	15,000.00	7,117.77	7,882.23
Contract Services	0.00	6,000.00	3,125.74	2,874.26
Total Payroll Expense	15,861.30	677,400.00	356,228.28	321,171.72
			_	
Emergency Management				
Salaries - Administration	0.00	75,000.00	16,466.85	58,533.15
Advertising & Promotions	0.00	2,000.00	2,332.25	(332.25)
Meeting Expenses	0.00	4,000.00	0.00	4,000.00
Training	0.00	7,000.00	1,102.94	5,897.06
Office Supplies	0.00	2,000.00	2,810.94	(810.94)
Travel & Subsistence	0.00	2,000.00	1,369.62	630.38
Total Emergency Management	0.00	92,000.00	24,082.60	67,917.40
General & Administrative Expenses				
Audit Fees	0.00	14,000.00	15,992.22	(1,992.22)
Legal	0.00	5,000.00	0.00	5,000.00
Advertising & Promotions	0.00	2,000.00	1,702.25	297.75
Bad Debts	630.67	10,000.00	630.67	9,369.33
Business Fees & Licenses	0.00	2,000.00	272.10	1,727.90
Computers & Software	0.00	20,000.00	16,399.96	3,600.04
Board Contingency	0.00	5,000.00	0.00	5,000.00
Office Supplies	0.00	5,000.00	3,071.87	1,928.13
Interest & Bank Charges	63.45	750.00	811.73	(61.73)
Telephone & Communications	0.00	5,000.00	2,429.34	2,570.66
Contract Services - Administration	0.00	7,000.00	2,226.97	4,773.03
Property Taxes	0.00	0.00	0.00	0.00
Meeting Expenses	0.00	5,000.00	1,505.57	3,494.43
Rent - BESC HQ	1,495.96	20,500.00	13,175.80	7,324.20
Repair & Maintenance - Office	0.00	500.00	138.96	361.04

Training - Staff	0.00	5,000.00	138.36	4,861.64
Operational & Strategic Plan Review	0.00	10,000.00	2,850.00	7,150.00
Travel & Subsistence	0.00	2,000.00	966.85	1,033.15
Utilities	0.00	2,800.00	(193.20)	2,993.20
Total General & Admin. Expenses	2,190.08	121,550.00	62,119.45	59,430.55
TOTAL EXPENSE	46,221.88	2,687,450.00	1,056,984.46	1,630,465.54
Adjust to remove capital budget amount from				
operating budget		400,000.00		
NET INCOME	23,073.80	0.00	107,964.51	(107,964.51)
<del>-</del>			·	

Generated On: 08/07/2025

# Customer Aged Summary As at 07/31/2025

Name	Total	Current	61 to 90	91 to 120	121+	_
	3,277.46	0.00	64.27	0.00	3,213.19	
	642.60	0.00	12.60	0.00	630.00	met credit
	1,503.75	1,503.75	0.00	0.00	0.00	
	3,834.00	3,834.00	0.00	0.00	0.00	
	10,205.00	10,205.00	0.00	0.00	0.00	
	1,890.00	1,890.00	0.00	0.00	0.00	
	12,750.00	0.00	250.00	0.00	12,500.00	met credit
	731.25	0.00	731.25	0.00	0.00	
	188.70	0.00	3.70	0.00	185.00	
	4,634.95	0.00	90.89	0.00	4,544.06	
	4,314.60	0.00	84.60	0.00	4,230.00	met credit
	36.30	0.00	36.30	0.00	0.00	
	16,962.50	16,962.50	0.00	0.00	0.00	
	315.00	315.00	0.00	0.00	0.00	
	1,285.20	0.00	25.20	0.00	1,260.00	
	5,108.41	0.00	100.17	0.00	5,008.24	
	18,612.45	0.00	364.95	0.00	18,247.50	
	1,900.00	1,900.00	0.00	0.00	0.00	paid
	12,873.75	0.00	12,873.75	0.00	0.00	
	3,088.75	3,088.75	0.00	0.00	0.00	
	1,112.50	1,112.50	0.00	0.00	0.00	
	5,196.25	5,196.25	0.00	0.00	0.00	
	831.30	0.00	16.30	0.00	815.00	met credit
	2,947.80	0.00	57.80	0.00	2,890.00	met credit
	12,898.75	0.00	0.00	0.00	12,898.75	payment arrangement
	6,655.00	6,655.00	0.00	0.00	0.00	
	1,031.25	1,031.25	0.00	0.00	0.00	
	2,205.00	0.00	2,205.00	0.00	0.00	
	10,629.68	0.00	208.43	0.00	10,421.25	met credit
	472.50	472.50	0.00	0.00	0.00	
	1,373.18	0.00	26.93	0.00	1,346.25	
	2,348.55	0.00	46.05	0.00	2,302.50	
	363.45	0.00	9.45	354.00		post dated cheques for balance
	13,849.20	0.00	271.56	0.00		civil claim
	265.00	0.00	0.00	0.00		payment arrangement
	787.50	787.50	0.00	0.00	0.00	· ·
	22,913.60	22,913.60	0.00	0.00	0.00	_
Total outstanding:	190,035.18	77,867.60	17,479.20	354.00	94,334.38	-
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# **2025 Future Dates**

# Notes

13-Aug	Emergency Management Advisory Committee	
13-Aug	Regular Board Meeting	
09-Sep	Joint Health and Safety Committee Meeting	
10-Sep	Regular Board Meeting	Approve 2026 Budgets
Oct 5-11	Fire Prevention Week	
07-Oct	Emergency Management Tabletop Exercise	Holden Community Hall
08-Oct	Regular Board Meeting	
20-Oct	Municipal Election	
Nov 12-14	Alberta Municipalities Convention	
Nov 17-20	RMA Convention	
19-Nov	Joint Health and Safety Committee Meeting	
	Organizational Meeting	
26-Nov	Regular Board Meeting	
10-Dec	Emergency Management Agency Meeting	
10-Dec	Emergency Management Advisory Committee	
10-Dec	Regular Board Meeting	
Jan 2026	Board Orientation	anticipate at least 4 hours