



## Beaver Emergency Services Commission

### REGULAR BOARD MEETING

Wednesday January 8, 2025

6:00 -9:00 PM

BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3
Vice-Chair Cindy Lefsrud	Town of Viking
Commissioner Lionel Williams	Beaver County Division 2
Commissioner Deb Dueck	Town of Tofield -virtual
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Marge Gausvik	Financial Controller
Kayla Miller	Administrative Assistant

All participants attended in person unless noted otherwise.

Commissioner Sheldon Reid Village of Ryley was absent from the meeting.

#### 1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:03 pm.

#### 2) AGENDA ADDITIONS OR DELETIONS:

No additions or deletions to the agenda.

#### 3) ADOPTION OF AGENDA:

**25-001** VC to adopt the agenda as presented. **CARRIED**  
**Moved by** Lefsrud

#### 4) MINUTES:

**25-002** CM to approve the December 11, 2024 Regular Board  
**Moved by** Dueck Meeting minutes as presented. **CARRIED**

## 5) FINANCIALS:

5.1 Reconciliation Reports

5.2 Financials

5.3 Aged Receivables

5.4 RFD 25-01-001 Operating Budget Revisions

5.5 RFD 2025-01-002 Board per Diem

5.6 Capital Plan – 7 Year

<b>25-003</b>	CM	to accept the December 2024 reconciliation as presented.	<b>CARRIED</b>
<b>Moved by</b>	Williams		
<b>25-004</b>	CM	to accept the December 2024 financial statements as presented.	<b>CARRIED</b>
<b>Moved by</b>	Markel		
<b>25-005</b>	CM	to move to closed session FOIP section 17 Personal Information at 6:10 pm.	<b>CARRIED</b>
<b>Moved by</b>	Pederson		
		Sheila Lusk, Marge Gausvik and Kayla Miller left the meeting at 6:17 pm	
<b>25-006</b>	CM	to move out of closed session at 6:32 pm.	<b>CARRIED</b>
<b>Moved by</b>	Markel		
		Chair Hrabec called for a 3-minute break. Meeting resumed at 6:38 pm.	
<b>25-007</b>	CM	That the Board approve the revised 2025 Operating Budget as presented, with a total municipal contribution of \$1,172,450 and Beaver Emergency Services Commission operating expenditures to be \$1,537,450.	<b>CARRIED</b>
<b>Moved by</b>	Williams		
<b>25-008</b>	CM	that the Board approve the attached extra hours and mileage for Chairman Hrabec, totaling \$874.80.	<b>CARRIED</b>
<b>Moved by</b>	Dueck		
<b>25-009</b>	VC	To accept the 7-year Capital Plan as presented.	<b>CARRIED</b>
<b>Moved by</b>	Lefsrud		

## 6) BUSINESS:

6.1 RFD Holden Property Purchase

<b>25-010</b>	CM	To approve the purchase of the property legally described as Plan 3940W Block 7 Lots 27, 28, 29, 30, 31 and 32 in the Village of Holden as per the purchase agreement.	<b>CARRIED</b>
<b>Moved by</b>	Markel		

6.2 RFD-2025-01-004 Strategic Plan Facilitator

<b>25-011</b>	VC	that the Board approve the Request for Proposal for a Strategic Plan Project as presented.	<b>CARRIED</b>
<b>Moved by</b>	Lefsrud		

### 6.3 RFD-2025-005 AFCA Conference Attendance

<b>25-012</b>	CM	that the Board approve the attendance of the Board Chair	<b>CARRIED</b>
<b>Moved by</b>	Dueck	and Regional Manager at the 2025 AFCA Conference in Calgary.	

### **7) REPORTS:**

#### 7.1 H&S Committee

No report Next committee meeting is January 21, 2025

#### 7.2 Capital Purchases Committee

The committee met with Station 2 Holden members to discuss plans for the new station.

#### 7.3 Policy Committee

No report. Next committee meeting is January 21, 2025

#### 7.4 Regional Manager

No report

### **8) Future Dates:**

Reviewed the future dates schedule.


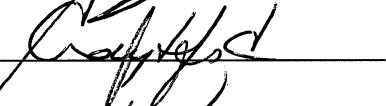
### **9) CLOSED SESSION:**

### **10) NEXT MEETING:**

Wednesday February 12, 2025 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

### **11) ADJOURNMENT:**

Chair Hrabec adjourned the meeting at 7:50 pm

Chair	
Vice Chair	
Regional Manager	