



## Beaver Emergency Services Commission

### REGULAR BOARD MEETING

Wednesday February 12, 2025

Following Emergency Management Advisory Committee Meeting -9:00 PM

BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3
Vice-Chair Cindy Lefsrud	Town of Viking
Commissioner Lionel Williams	Beaver County Division 2
Commissioner Deb Dueck	Town of Tofield - virtual
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Marge Gausvik	Financial Controller
Kayla Miller	Administrative Assistant

All participants attended in person unless noted otherwise

Absent Commissioner Sheldon Reid Village of Ryley

#### 1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 7:12 pm.

#### 2) AGENDA ADDITIONS OR DELETIONS:

None

#### 3) ADOPTION OF AGENDA:

<b>25-013</b>	CM	to adopt the agenda as presented.	<b>CARRIED</b>
<b>Moved by</b>	Williams		

#### 4) MINUTES:

<b>25-014</b>	CM	to approve the January 8, 2025 Regular Board Meeting	<b>CARRIED</b>
<b>Moved by</b>	Dueck	minutes as presented.	

## 5) FINANCIALS:

### 5.1 Reconciliation Reports

### 5.2 Financials

### 5.3 Aged Receivables

<b>25-015</b>	CM	to accept the January 2025 financial reports as presented.	<b>CARRIED</b>
Moved by	Markel		
<b>25-016</b>	CM	That Administration investigate getting an operating line of credit for a minimum of \$100,000.	<b>CARRIED</b>
Moved by	Dueck		

## 5) BUSINESS:

### 6.1 RFD Annual Appointment of Fire Guardians

<b>25-017</b>	CM	that the Board appoint the following persons as Fire Guardians effective March 1, 2025 to February 28, 2026.	<b>CARRIED</b>
Moved by	Pederson		
		Steve Upham	REM BESC
		Kevin Moos	District Fire Chief
		Weston Magneson	District Fire Chief
		Blair Ewasiuk	District Fire Chief
		Rob Roulston	District Fire Chief
		Kevin Fornal	District Fire Chief
		Kelly Overbo	District Fire Chief
		Cindy Neufeld	CAO Town of Tofield
		Glen Hamilton-Brown	CAO Village of Ryley
		Rosemary Offrey	CAO Village of Holden
		Doug Lefsrud	CAO Town of Viking
		Kay Spiess	CAO Beaver County

### 6.2 RFD Strategic Plan Facilitator

<b>25-018</b>	CM	to move to closed session FOIP Section 24 Advice from Officials at 8:02 pm.	<b>CARRIED</b>
Moved by	Pederson		
<b>25-019</b>	VC	to come out of closed session at 8:16 pm	<b>CARRIED</b>
Moved by	Lefsrud		
<b>25-020</b>	VC	the Board directs Administration to negotiate a contract with Crouse Developments Inc.	<b>CARRIED</b>
Moved by	Lefsrud		

### 6.3 Fire Smart

<b>25-021</b>	Chair	that Administration entertain holding a FireSmart public event in the spring and partner with Beaver County.	<b>CARRIED</b>
Moved by	Hrabec		

### 6.4 OHS Order and Response

The board reviewed the OHS order and BESC's response.

## 6.5 Correspondence

6.5.1 Beaver County Grant Assistance

6.5.2 Village of Ryley Appointments

6.5.3 Atco Grant Application Response

**25-022** Chair that Administration contact Klay Dyer with Alberta Council **CARRIED**  
**Moved by** Hrabec for assistance with grant applications.

## **7) REPORTS:**

### 7.1 H&S Committee

No report. Next committee meeting is February 19, 2025.

### 7.2 Capital Purchases Committee

No report.

### 7.3 Policy Committee

The committee will present several policies at the March Regular Board meeting. Next Policy Committee meeting is March 25, 2025.

### 7.4 Regional Manager

Reviewed the report which was provided at the meeting.

## **8) FUTURE DATES:**

Reviewed the future dates schedule.

## **9) CLOSED SESSION:**

9.1 Holden Station FOIP Section 25 Economic Interests

9.2 Personnel FOIP Section 17 Personal Information

**25-23** CM to move to closed session at 8:45 pm FOIP Section 25 **CARRIED**  
**Moved by** Markel and Section 17 Personal Information.

**25-24** CM to come out of closed session at 9:15 pm. **CARRIED**  
**Moved by** Pederson

## **10) NEXT MEETING:**

Wednesday March 12, 2025 at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

## **11) ADJOURNMENT:**

Chair Hrabec adjourned the meeting at 9:17 pm

Chair

Vice Chair

Regional Manager