



Beaver Emergency Services Commission

REGULAR BOARD MEETING

Wednesday July 9, 2025,

6:00 -9:00 PM

BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3 virtual
Vice-Chair Cindy Lefsrud	Town of Viking (virtual)
Commissioner Lionel Williams	Beaver County Division 2
Alt Commissioner Norm Martineau	Town of Tofield (virtual)
Commissioner Sheldon Reid	Village of Ryley(virtual)
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Kayla Miller	Administrative Assistant

All participants attended in person unless noted otherwise

1) CALL TO ORDER:

Chair Hrabec called the meeting to order at 6:04 pm.

2) AGENDA ADDITIONS OR DELETIONS:

Additions
6.3 Fire Permits
9.1 Personnel

3) ADOPTION OF AGENDA:

25-85	CM	to adopt the agenda as amended.
Moved by	Reid	

CARRIED

4) MINUTES:

25-86	CM	to approve the June 11, 2025, Regular Board Meeting
Moved by	Markel	minutes as presented.

CARRIED

5) FINANCIALS:

5.1 Reconciliation Reports

5.2 Financials

5.3 Aged Receivables

25-87 VC to accept the June 2025 reconciliation and financial
Moved by Lefsrud statements as presented.

CARRIED

Chair Hrabec arrived in person at 6:23 pm

6) BUSINESS:

6.1 RFD BRD-002 Board Code of Conduct

25-88 Alt CM to refer policy BRD-002.1 Board Code of Conduct to the
Moved by Martineau Policy Committee for further review.

CARRIED

6.2 Correspondence

The board accepted the correspondence for information.

6.3 Fire Permits

General discussion regarding fire permitting process including levying penalties because of concerns raised at the July 8, 2025, District Fire Chiefs meeting. REM Upham will review the fire permit policy and bylaws.

7) REPORTS:

7.1 H&S Committee

No report Next committee meeting is September 9, 2025.

7.2 Capital Purchases Committee

Provided an update on the status of the Holden brush truck.

7.3 Policy Committee

No report.

7.4 Regional Manager

Discussed the report which was presented at the meeting.

25-89 Chair that Administration contact legal to send a formal letter
Moved by Hrabec regarding fire permit denial.

CARRIED

8) FUTURE DATES:

Reviewed the future dates schedule.

9) CLOSED SESSION:

9.1 Personnel

25-90	VC	to move to closed session at 7:26 pm	CARRIED
Moved by	Lefsrud		

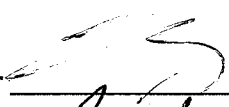
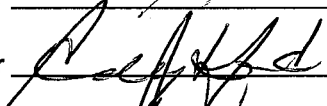
25-91	CM	to come out of closed session at 7:36 pm	CARRIED
Moved by	Pederson		

10) NEXT MEETING:

Wednesday August 13, 2025, at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

11) ADJOURNMENT:

Chair Hrabec adjourned the meeting at 7:37 pm

Chair	
Vice Chair	
Regional Manager	