



## Beaver Emergency Services Commission

### REGULAR BOARD MEETING

Wednesday September 10, 2025,

6:00 PM -9:00 PM

BESC Office Viking

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec	Beaver County Division 3 -virtual
Vice-Chair Cindy Lefsrud	Town of Viking
Commissioner Lionel Williams	Beaver County Division 2
Commissioner Deb Dueck	Town of Tofield
Commissioner Sheldon Reid	Village of Ryley -virtual
Commissioner John Markel	Village of Holden
Commissioner Dale Pederson	Beaver County Division 5

ADMINISTRATION members PRESENT at commencement:

Steve Upham	Regional Manager
Sheila Lusk	Executive Administrative Assistant
Kayla Miller	Administrative Assistant

All participants attended in person unless noted otherwise.

#### 1) CALL TO ORDER:

Vice Chair Lefsrud called the meeting to order at 6:02 pm.

#### 2) AGENDA ADDITIONS OR DELETIONS:

No additions or deletions.

#### 3) ADOPTION OF AGENDA:

25-112	CM	to adopt the agenda as presented.	CARRIED
Moved by	Dueck		

#### 4) MINUTES:

25-113	CM	to approve the August 13, 2025, Regular Board Meeting minutes as presented.	CARRIED
Moved by	Dueck		

#### 5) FINANCIALS:

5.1 Reconciliation Reports

5.2 Financials

5.3 Aged Receivables

#### 5.4 Operating Budget 2026

#### 5.5 Capital Budget 2026

#### 5.6 Capital Plan 2025-2032

Discussed the operating and capital budgets and capital plan. The operating budget will be amended to increase the amount of administration salary allocated to the Emergency Management business line to \$75,000. Administration Salaries will be reduced to \$240,000 accordingly.

<b>25-114 Moved by</b>	CM Markel	to accept the August 2025 reconciliation and financial statements as presented.	<b>CARRIED</b>
<b>25-115 Moved by</b>	CM Williams	to accept the 2026 Operating Budget as amended	<b>CARRIED</b>
<b>25-116 Moved by</b>	CM Pederson	to accept the 2026 Capital Budget as presented	<b>CARRIED</b>
<b>25-117 Moved by</b>	CM Dueck	to accept the 2025-2032 Capital Plan as presented and to direct Administration to share the plan with the CAOs of BESC's municipal partners	<b>CARRIED</b>

### 6) BUSINESS:

#### 6.1 RFD Policies to be Rescinded

<b>25-118 Moved by</b>	CM Dueck	that the Board rescind Policy's 16, 20,22,28,30, and 33 as these policies are no longer required. That the Board rescind Policy's 1,7,9,10,12,17,19,23,43 as these policies have been replaced by new policies but were not rescinded when the new policies were approved.	<b>CARRIED</b>
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#### 6.2 Correspondence

The board accepted the correspondence for information.

### 7) REPORTS:

#### 7.1 H&S Committee

CM Reid provided an update from the September 9, 2025, Joint Health & Safety Committee meeting.

#### 7.2 Capital Purchases Committee

CM Pederson and REM Upham provided an update on the status of the Station 3 brush truck, the Station 5 Pumper and the Station 3 firehall project.

#### 7.3 Policy Committee

No report.

7.4 Regional Manager

See 7.2

**8) FUTURE DATES:**

Reviewed the future dates schedule.

**9) CLOSED SESSION:**

9.1 REM Performance Evaluation

<b>25- 119</b>	CM	to move to closed session at 7:09 pm.	<b>CARRIED</b>
<b>Moved by</b>	Markel		

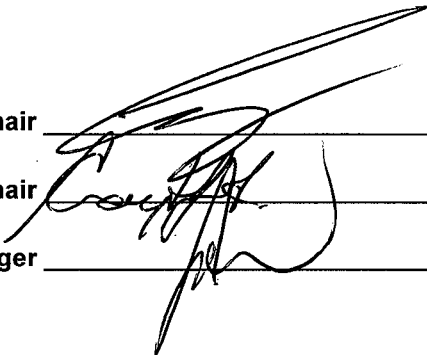
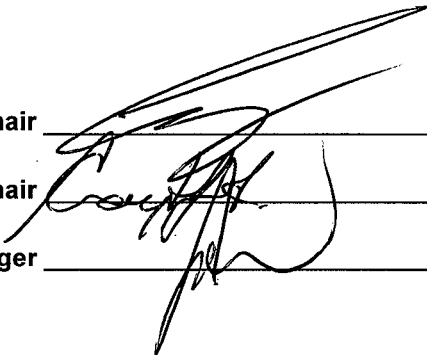
<b>25-109</b>	CM	to come out of closed session at 7:37 pm.	<b>CARRIED</b>
<b>Moved by</b>	Pederson		

**10) NEXT MEETING:**

Wednesday October 8, 2025, at 6:00 p.m. in Viking, Alberta or at the call of the Chair.

**11) ADJOURNMENT:**

Vice Chair Lefsrud adjourned the meeting at 7:37 pm

Chair	
Vice Chair	
Regional Manager	