

**BEAVER EMERGENCY SERVICES COMMISSION
(THE "COMMISSION")**

BYLAW NO. 5-2021

**BEING A BYLAW RESPECTING THE APPOINTMENT OF A BOARD OF DIRECTORS AND
DESIGNATION OF THE CHAIRPERSON, THE PROCESS FOR CHANGING DIRECTORS
AND CHAIRPERSONS, AND THE TERMS OF OFFICE FOR DIRECTORS AND
CHAIRPERSONS**

WHEREAS:

- A. the Commission has been established by Ministerial Order; and
- B. pursuant to Section 602.09(1)(c) of the *Municipal Government Act*, the Commission must pass a bylaw respecting the process for changing the Directors of the Board and the Chair of the Commission, and for setting the terms of office for the Directors of the Board and the Chair;

NOW THEREFORE the Board of Directors of the Commission enacts the following:

1. DEFINITIONS

- 1.1. "**Act**" means the *Municipal Government Act*, RSA 2000, c M-26, as amended from time to time;
- 1.2. "**Alternate Director**" or "**Alternate Directors**" means those individuals appointed under Section 4.1 herein;
- 1.3. "**Board**" means the Board of Directors of the Commission;
- 1.4. "**Chair**" means the Chairperson of the Board;
- 1.5. "**Commission**" means the Beaver Emergency Services Commission;
- 1.6. "**Director**" means a person appointed to the Board of Directors of the Commission in accordance with this Bylaw;
- 1.7. "**Member**" or "**Members**" means the member municipal authorities as set out in the Ministerial Order; and
- 1.8. "**Vice-Chair**" means the Vice-Chairperson of the Board.

2. REPEAL OF BYLAW

- 2.1. Bylaw No. 2-2011 is repealed and replaced by this Bylaw.

3. BOARD OF DIRECTORS

- 3.1. The Board shall consist of seven (7) Directors that shall be appointed as follows:

3.1.1. one (1) Director who is an elected official from each of the following Member municipalities:

3.1.1.1. Town of Tofield;

3.1.1.2. Town of Viking;

3.1.1.3. Village of Ryley;

3.1.1.4. Village of Holden; and

3.1.2. three (3) Directors who are elected officials from Beaver County.

4. ALTERNATE DIRECTORS

4.1. Each Council of a Member municipality shall designate an additional member of its Council to act as an Alternate Director at meetings of the Board in the absence of an original Director. Such Alternate Directors shall have the right to attend meetings of the Board in place of an absent original member.

5. CHAIR AND VICE-CHAIR

5.1. The Board shall, at its annual organizational meeting, following the organizational meetings of Member municipalities, appoint a Chair and a Vice Chair. In the event that the Chair or Vice Chair cannot fulfill their responsibilities, the Board may appoint an interim Chair or Vice Chair until such time as the Board meets to appoint a new Chair or Vice Chair.

6. TERMS OF OFFICE

6.1. The term of office of each Director shall be for one (1) year or until such time that:

6.1.1. The Director resigns;

6.1.2. The Director ceases to be an elected official;

6.1.3. The Director is replaced by their appointing Member; or

6.1.4. A resolution is approved by five-sevenths (5/7) of the Directors that the Director be removed from office for any of the following reasons:

a) unethical conduct; or

b) conduct that is detrimental to the good name of the Commission.


6.2. In the event that a Director is removed pursuant to Article 6.1.4 herein, either of the Chair or Vice-Chair shall provide notice of such removal to the Member of which the removed Director is an elected official within forty-eight (48) hours of such removal.

- 6.3. The term of each office of the Chair and Vice Chair shall be for one (1) year or until the replacement of the Chair and Vice Chair by the Board of Directors.

7. AMENDMENTS

- 7.1. A bylaw to amend this Bylaw does not come into force until the bylaw is passed by a majority of the Board.

READ A FIRST TIME this 11th day of August, 2021


CHAIRPERSON
REGIONAL EMERGENCY MANAGER