



Access to Stations Policy # FIR-005

Board Approved Motion #25-078

Date June 11, 2025

Replaces Policy # not applicable

Review Cycle 3 years

Purpose

This policy establishes clear guidelines for access to Beaver Emergency Services Commission (BESC) property, ensuring security and compliance with relevant policies and regulations.

Procedure

At the direction of the REM, BESC administration and IT personnel must be able to enter the office, and all six fire stations at any time. As administration delivers firefighter gear and tools, and IT must have access to the BESC infrastructure, it is imperative that these persons have access to the BESC property 24/7.

Administration and IT personnel must be responsible for maintaining the confidentiality of company data and information.

Clear communication of this policy and its requirements is essential to ensure compliance.

The district fire chief is responsible to provide building access codes to the REM.

Related Documents

None


Board Chair


Board Vice Chair

25 July 09
Date

30 July 25
Date